



Information Governance Team

Postal Address:
Coventry City Council
PO BOX 15
Council House
Coventry
CV1 5RR

www.coventry.gov.uk

E-mail: infogov@coventry.gov.uk

Phone : 024 7683 3323

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Dear Sir/Madam.

**Freedom of Information Act 2000 (FOIA)
Request ID: REQ05361**

Thank you for your request for information relating to Civic Cars.

You have requested the following information:

Please provide the following information broken down by year between the municipal years 2016 and 2018:

How many requests have been made from members to use either of the civic cars (Jaguar XF and XJ)? (Please provide details of the request including an emails received by the Lord Mayor's office).

Which members made these requests?

The booking forms requesting the use of Civic Cars by elected members and which the Council holds are attached.

In 2016/17, the councillors other than the Lord Mayor and the Deputy Lord Mayor who used the cars were the Leader of the Council, Cllr Duggins, the Deputy Leader of the Council Cllr A S Khan, Cllr Hammon, Cllr Innes and Cllr Welsh on a total of 33 occasions.

In 2017/18, the councillors other than the Lord Mayor and the Deputy Lord Mayor who used the cars were the Leader of the Council, Cllr Duggins, the Deputy Leader of the Council Cllr A S Khan, Cllr Harvard, Cllr Maton, Cllr O'Boyle and Cllr Ridley on a total of 40 occasions.

Who decided whether these requests were accepted?

Is the civic car available for use by all elected members or a small number? If so please tell us which members are entitled to use it and why?

Guidelines are in place for the use of the civic cars. If the cars are not being used by the Lord Mayor and Deputy Lord Mayor the guidelines state that they are available for use by other Elected Members or senior officers for official City Council purposes.

How many times has either civic car been used to travel to destinations outside the city boundaries?

During the municipal year 2016/17, the two civic cars were used by Members other than the Lord Mayor or Deputy 23 times to travel to destinations outside of the city.

During the municipal year 2017/18, the two civic cars were used by Members other than the Lord Mayor or Deputy 31 times to travel to destinations outside of the city.

Which destinations outside the city has either civic car been used to travel to?

During the municipal year 2016/17, the two civic cars were used by Members other than the Lord Mayor or Deputy to travel to destinations in Atherstone, Birmingham, Gaydon, London, Nuneaton, Rugby, Solihull, and Walsall.

During the municipal year 2017/18, the two civic cars were used by Members other than the Lord Mayor or Deputy to travel to destinations in Birmingham, Dudley, Gaydon, London, Meriden, Solihull, Stafford, Sutton Coldfield, Wellesbourne and Wolverhampton.

Broken down by journey, what were the costs of these journeys including driver costs and fuel?

We do not hold information that records the costs of individual journeys. However, to help with your request, please find attached a link to a published response to another Freedom of Information request which includes the total annual costs of the cars and fuel for all uses and is available on the Council's website.

<http://www.coventry.gov.uk/downloads/file/29423/req04312>

The supply of information in response to a freedom of information request does not confer an automatic right to re-use the information. You can use any information supplied for the purposes of private study and non-commercial research without requiring further permission. Similarly, information supplied can also be re-used for the purposes of news reporting. An exception to this is photographs. Please contact us if you wish to use the information for any other purpose.

For information, we publish a variety of information such as: [FOI/EIR Disclosure Log](#), [Publication Scheme](#), [Facts about Coventry](#) and [Open Data](#) that you may find of useful if you are looking for information in the future.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: infogov@coventry.gov.uk

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email casework@ico.org.uk.

Please remember to quote the reference number above in your response.

Yours sincerely

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