

2009/2010 Budget Summary



CONTENTS

	Page No.
Foreword	2
Future Outlook	2
Introduction	3
Summary of City Council Expenditure	4
Local Government Finance	5 – 6
Council Tax	7 – 8
Revenue Expenditure	9 – 10
Capital Programme	11 – 12
 <u>PORTFOLIO BUDGET ANALYSIS</u>	
Children, Learning & Young People	13 – 14
City Services	15 – 16
Community Services	17 – 18
Culture, Leisure & Libraries	19 – 20
Finance & Value for Money	21 – 22
Customer & Workforce Services	23 – 24
Neighbourhood & Community Safety	25 – 26
Policy, Leadership & Governance	27 – 28
City Development	29 – 30
Climate Change, Housing & Sustainability	31 – 32
Personnel Summary	33
Glossary	34

FOREWARD

Welcome to Coventry City Council's Budget Summary booklet.

The City Council approved the 2009/10 budget at its meeting on 24th February 2009.

The aim of the Booklet is to explain this budget, what services it will provide and where the money to pay for it will come from. We hope that you will find this information useful.

FUTURE OUTLOOK

The Government's current spending plans are guided by the Chancellor's Comprehensive Spending Review (CSR07) announced in October 2007. The impact of these plans is reflected in our budgets for 2009/10. This review announced significant limits on future spending plans and set challenging new targets for the achievement of efficiency.

Within this context the Council is nevertheless committed to improving performance and is now a "four star authority improving well" under the Government's Comprehensive Performance Assessment process.

Setting and managing the Council's budget is fundamental to this improvement, reflecting the investment of resources in priority areas and enabling the delivery of services on the ground. The Council's budget is therefore always set in the context of our Corporate Plan closely aligned with our performance management framework.

INTRODUCTION

The City Council has a very clear vision for the City.

"The Council wants Coventry to be a growing accessible city where people choose to live, work and be educated and businesses choose to invest."

This long-term vision is reflected in Coventry's three year Local Area Agreement that sets out short-term priorities for the city measured by indicators and targets that have been negotiated with central government. The Council agreed a corporate plan in September 2008, aligning its corporate priorities with those within the Sustainable Communities Strategy.

These Sustainable Community aims need to be achieved to make the vision for the city a reality. The aims are:

- A prosperous Coventry with a good choice of jobs and business opportunities for all the city's residents
- People of Coventry live longer, healthier, independent lives
- A safer and more confident Coventry
- Making Coventry's streets, neighbourhoods, parks and open spaces attractive and enjoyable places to be
- Ensuring that children and young people are safe and enjoy, achieve and make a positive contribution to Coventry
- A good choice of housing to meet the needs and aspirations of people of Coventry
- Making places and services easily accessible for Coventry people
- A creative, active and vibrant Coventry
- A more equal Coventry with cohesive communities and neighbourhoods
- Improving Coventry's environment and tackling climate change

The Council has to consider a number of things when deciding upon its corporate objectives including: the long-term needs of the City; the performance of and the demand for its services; government policy and statutory plans; other strategic plans and the views of local people.

After considering all of these things, the Council's revenue spending plans, budgets and capital programme have been set in order to help meet to the corporate objectives. The following pages show the outcome of this budget setting process. The budget proposals include financial provision for the city's Municipal Waste Strategy. This includes a rollout of a three bin refuse system as standard provision throughout the city. This will incorporate separate kerbside collection of dry recyclable waste in addition to the current collections of green waste and residual household waste. Within the capital proposals there is a £37m programme within the Children, Learning and Young People Directorate, most of which will be invested in the city's schools.

To help balance the budget and to fund increases in expenditure elsewhere, resources have had to be found from other Council budgets. The Council's priority is to ensure value for money for local people and a number of savings have been identified through streamlining some services and delivering efficiencies in others. Each Council Department has been required to identify savings as part of the budget setting process and £9.3m of these savings have been included in the budget for 2009/10.

SUMMARY OF CITY COUNCIL EXPENDITURE

The City Council's General Fund Budget Requirement for 2009/10 is £261.9m. This can be summarised as follows:

	£m
Cabinet Portfolios	213.7
Levies from Other Bodies	16.5
Contingencies and Corporate Budgets	1.5
Asset Management Revenue Account	30.3
Contributions from One-Off Resources	(0.1)
BUDGET REQUIREMENT	261.9

This Budget Requirement is funded as follows:

	£m
Revenue Support Grant and Business Rates	(149.4)
Council Tax	(114.6)
Council Tax Deficit	2.1
RESOURCES TO FUND BUDGET REQUIREMENT	(261.9)

In overall terms, the Budget Requirement has increased by £4.2m. Broadly this increase reflects:

	£m
Pay and Price Inflation	6.7
Cost of new developments and continuation of existing services	6.8
Efficiency and other savings and technical changes	(9.3)
OVERALL BUDGET INCREASE	4.2

LOCAL GOVERNMENT FINANCE

BASIC PRINCIPLES

The Council's spending falls into one of two categories; revenue spending on day-to-day costs, such as employees and premises, and capital spending for major building works and improvements. The distinction is an important one because it affects not just the way the Council prepares its budget but also the way in which the Government controls how much the Council can spend. Income is likewise defined as capital or revenue.

REVENUE EXPENDITURE & INCOME

Most of the day-to-day spending on the City Council's services is paid for from a fund known as the General Fund. This includes spending on all the major services shown in this book. Costs that are incurred in providing these services include paying employees' salaries, the costs of occupying buildings, using materials and administration.

Some income is raised which directly relates to the provision of General Fund services, including charges for using services, rents paid by business tenants, and some government grants.

The difference between the cost of providing services and the income raised in the General Fund is known as the budget requirement. Local councillors decide how much to spend on individual services, and also set the levels of fees and charges at Council facilities. There are limits on local councillors' ability to do this because some Acts of Parliament provide controls over fees. The Government can also use reserve powers to cap any authority that it considers has excessively increased its budgets and therefore its council tax levels.

Councils can only spend money on services that Parliament has decided is the job of local authorities. This includes the power to spend money where this will promote or improve the economic, social or environmental wellbeing of the area.

GOVERNMENT SUPPORT & CONTROL OF REVENUE EXPENDITURE

Revenue expenditure is financed by three main sources:

- Business Rates (called National Non-Domestic Rates or NNDR)
- Government Grants (Revenue Support Grant plus specific grants)
- Council Tax

National Non Domestic Rates are a charge payable by local businesses. The Council collects NNDR, but the Government sets the rate payable. The Council does not however keep what it collects. All NNDR revenues are pooled by the Government and are then shared out between authorities in proportion to each authority's population.

Revenue Support Grant is a general grant calculated and paid by the Government to the City Council. The calculation is based upon the difference between:

- the amount of money the Government believes the City Council needs to deliver the services we provide
- the amount of money the Government assesses the Council would collect if it levied a standard amount of Council Tax added to its share of NNDR.

Council Tax is a charge on local homes, the level of which is set by the Council. The Council sets the level of Council Tax to balance the General Fund budget. The level of Council Tax that Coventry taxpayers have to pay is very sensitive to the grant made by the Government. If the formula that distributes the total grant amount to all local authorities is changed, it can either advantage or disadvantage the City Council.

CAPITAL EXPENDITURE & INCOME

Capital Expenditure is money spent on land, buildings, roads and equipment that have lasting benefit to the community.

Capital expenditure by local authorities is paid for principally by:

- Borrowing money that is repaid by the Council over future years
- The proceeds of selling assets (capital receipts)
- Government grants
- Using revenue monies

The Local Government Act 2003 allows local authorities to borrow whatever sums they see fit to support their capital programmes subject to their being able to afford the revenue costs. As such, local authorities are required to have regard to the CIPFA Prudential Code for Capital Finance in Local Authorities. The Prudential Code requires a range of indicators and limits to be set before the start of a financial year.

COUNCIL TAX 2009/2010

COUNCIL TAX

Council Tax is a charge levied on properties, with properties being placed into one of eight bands (A-H) based on their April 1991 valuation.

Nationally, Council Tax bills have been rising above the rate of inflation for a number of years, reflecting the belief of Central Government that local residents should pay for a greater share of the cost of their local services.

This year the City Council's element of the Council Tax increase will be 3.16%. This increase is broadly consistent with Government plans. The Council Tax increase has been determined to strike a balance between what the Council needs to spend at a time of rising demand for services, and what Council Tax payers can afford to pay.

HOW THE COUNCIL TAX IS DETERMINED

Council Tax pays for the budgeted expenditure of the City Council as well as the precepts raised by the West Midlands Police Authority and West Midlands Fire & Civil Defence Authority. The City Council's budget includes Coventry's share of the West Midlands Passenger Transport Authority and Environment Agency levies. These precepts and levies are fixed by the bodies raising them.

The level of Council Tax is dependent on the level of grant the City Council, and the Police and Fire Authorities, receive from Central Government. If grant falls, then Council Tax will need to be increased just to maintain spending at the same level.

The amount of income required to be met from Council Tax to pay for all these services has gone up by 3.10% after taking into account Government grant and non domestic rate income. However, due to an increase in the number of households able to claim discounts, the increase in the Council Tax for each property is 3.74%

This is shown in the tables below.

	2008/09 £m	2009/10 £m	% Change
Council Budget Requirement	257.7	261.9	
Revenue Support Grant	(145.4)	(149.4)	
Collection Fund Surplus	(1.2)	2.1	
City Council Tax Requirement	111.1	114.6	3.16%
Police Precept	8.4	8.6	
Fire Precept	4.1	4.2	
Total Council Tax	123.6	127.4	3.10%

	2008/09	2009/10	% Change
Taxbase (Band D)	89,175	88,624	
Council Tax (Band D 2 or more adults)	£1,386	£1,438	3.74%
Average Council Tax per Dwelling	£990	£1,015	2.52%

COUNCIL TAX 2009/2010

THE IMPACT ON INDIVIDUAL HOUSEHOLDS

Each house or flat in Coventry is placed into one of eight valuation bands by the District Valuer (who is independent of the City Council). Those in higher value properties pay a higher council tax than those in lower band properties.

	2 or more Person Household	Number of Chargeable Dwellings	% of Total Number of Properties
Band A	958.44	51,465	41
Band B	1118.17	37,533	29.9
Band C	1277.91	20,773	16.5
Band D	1437.65	8,161	6.5
Band E	1757.12	4,117	3.3
Band F	2076.59	2,100	1.7
Band G	2396.09	1,302	1.0
Band H	2875.30	93	0.1

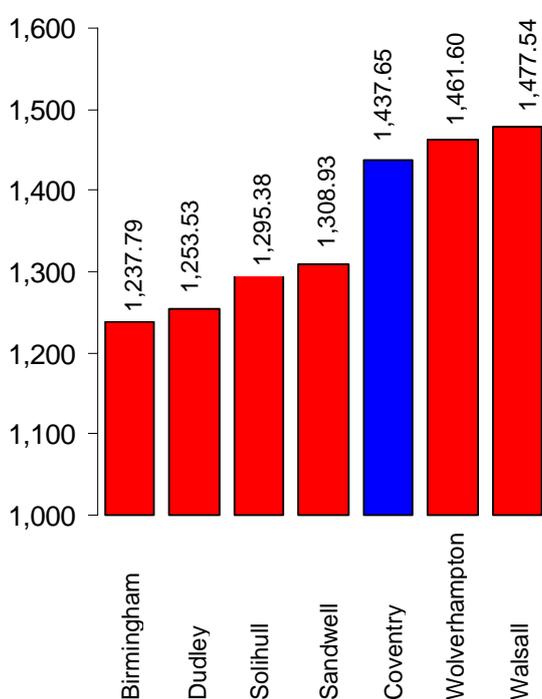
These amounts may be reduced if an individual is entitled to Council Tax Benefit. Single person households are entitled to a 25% discount.

88% of households in Coventry are in Bands A, B or C. Band A is most typical of Coventry households.

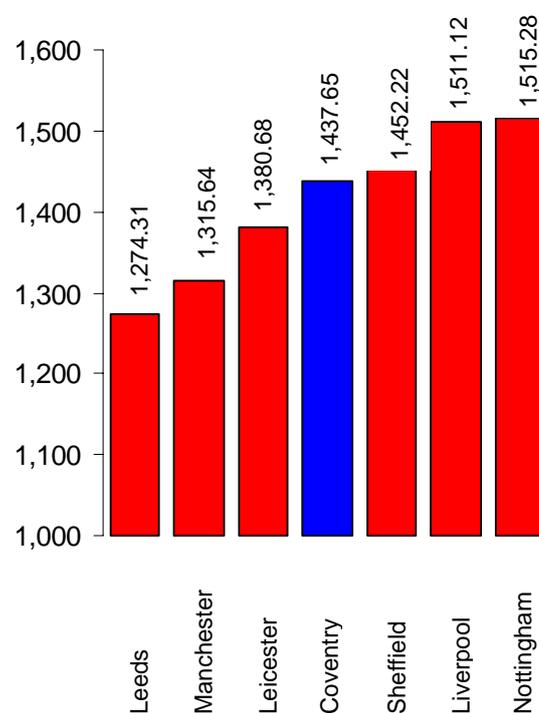
People living within the boundary of Allesley Parish are required to pay extra to fund parish council expenditure of £3,300 (£8.09 at Band D). People living within the boundary of Keresley Parish are required to pay extra to fund parish council expenditure of £1,500 (£7.02 at Band D).

A comparison is provided below of Coventry's total Band D Council Tax for 2009/10 with those set by other councils in the West Midlands and nationally.

West Midlands Metropolitan Districts – Band D Council Tax 2009/10



Other Metropolitan and Unitary Districts – Band D Council Tax 2009/10



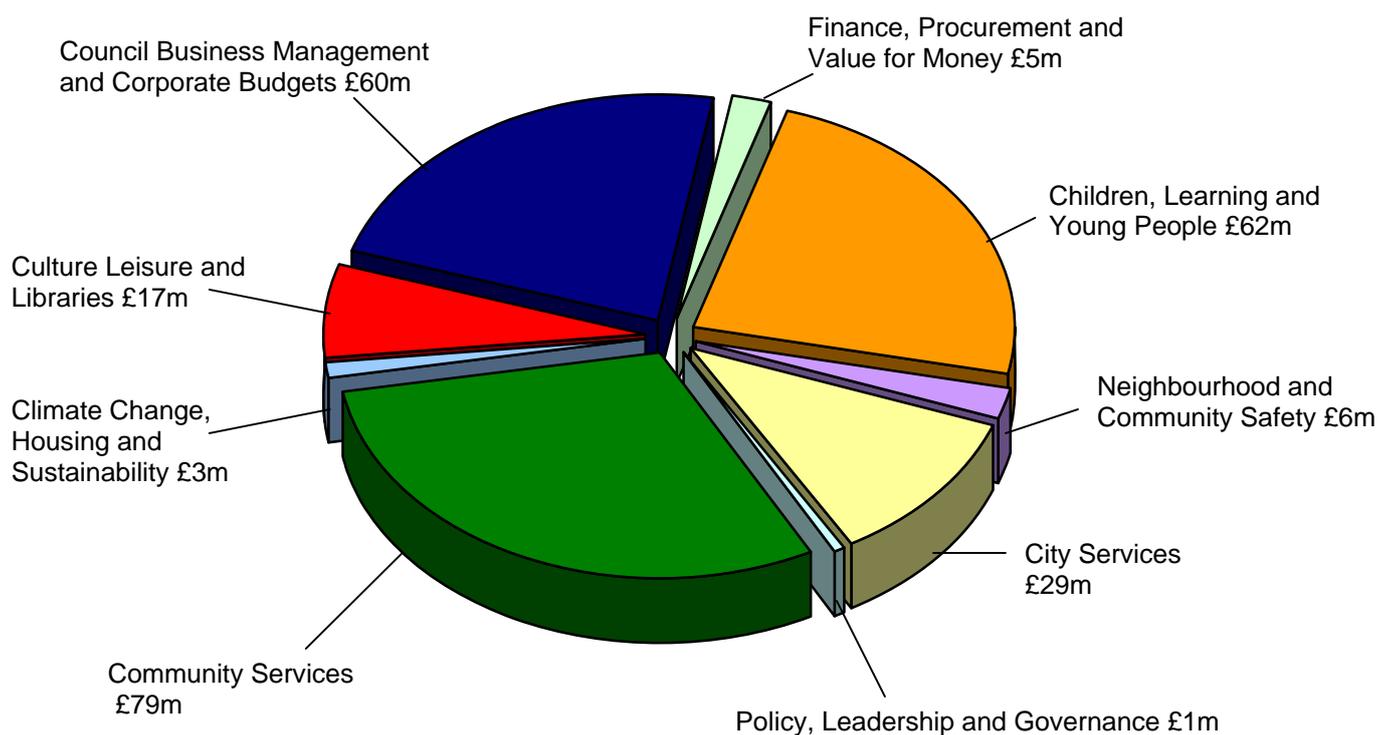
REVENUE EXPENDITURE

Revenue Summary Table

Portfolios	2009/10 Gross Expenditure £'000	2009/10 Gross Income £'000	2009/10 Net Expenditure £'000
Children, Learning & Young People	333,551	(270,980)	62,571
City Services	43,087	(14,145)	28,942
Community Services	104,384	(25,195)	79,189
Culture, Leisure & Libraries	25,594	(8,258)	17,336
Finance, Procurement & Value for Money	101,567	(95,916)	5,651
Customer, Workforce & Legal Services	4,554	(6,626)	(2,072)
Neighbourhoods & Community Safety	8,304	(2,117)	6,187
Policy, Leadership & Governance	1,019	(49)	970
City Development	28,771	(29,436)	(665)
Climate Change, Housing & Sustainability	20,916	(17,684)	3,232
Total Cabinet Member Portfolio's	671,747	(470,406)	201,341
Council Business Management & Corporate Budgets	64,910	(4,330)	60,580
Gross Expenditure	736,657	(474,736)	261,921

Revenue Expenditure

The information below shows where the money is spent by major service area.



REVENUE EXPENDITURE

REVENUE SUMMARY SUBJECTIVE ANALYSIS 2009/10

Excluding Schools	SUMMARY GROSS EXPENDITURE	Including Schools
£'000		£'000
185,013	Employees	339,779
21,920	Premises	35,623
15,960	Transport	16,754
105,614	Supplies & Services	124,010
137,122	Third Party Payments	138,661
94,782	Transfer Payments	95,404
59,388	Support Services	60,740
33,029	Capital Charges	32,963
(107,277)	Less: Expenditure between Services	(107,277)
545,551	GROSS EXPENDITURE	736,657
SUMMARY GROSS INCOME		
(46,941)	Fees, Charges and Sales	(47,316)
(17,073)	Rents	(17,073)
(205,671)	Government Grants	(396,107)
(14,240)	Recharges	(14,240)
(107,277)	Other Income	(107,277)
107,277	Less: Income between Services	107,277
(283,925)	GROSS INCOME	(474,736)
261,626	NET EXPENDITURE	261,921

THE CAPITAL PROGRAMME

The Capital Programme has been updated through:

- Reviewing the programme to ensure that existing schemes meet current policy priorities
- Considering new proposals and allocating resources to projects that meet current policy priorities
- Reviewing the effects of any changes in timing of expenditure as a consequence of monitoring the programme for 2008/09 or reconsidering the phasing of expenditure in future years.

Capital Strategy

The Council's approach to the capital programme is set out in our Medium Term Financial Strategy.

The main principles of that strategy are outlined below:

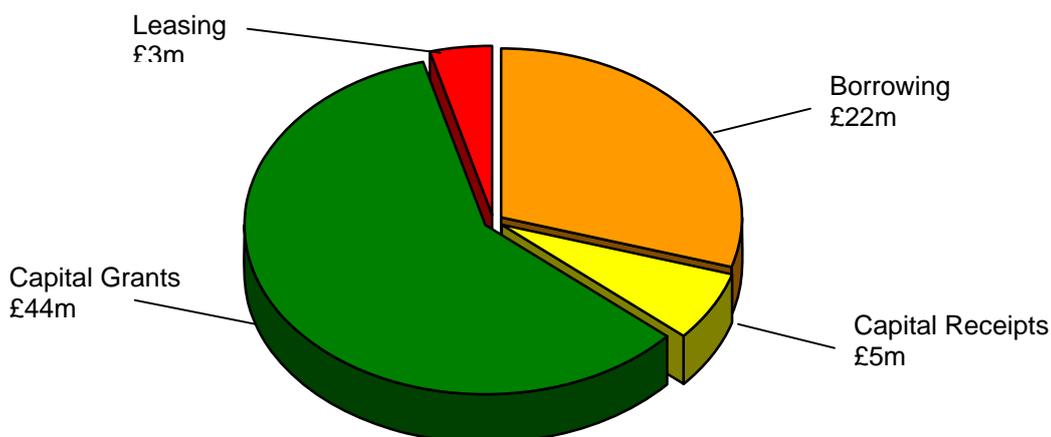
- We will set a multi year Programme, updated annually, identifying which capital schemes can be funded, and which schemes will be considered in a future year's budget setting process.
- Our capital spending decisions should arise directly from and be driven by the Council's policy priorities.
- Revenue and capital bids for corporate resources will be considered within the same broad planning process and capital investment decisions will be taken with full regard to the revenue spending consequences both in terms of service delivery and the cost of capital investment.
- Capital investment decisions will give due regard to the Council's Property Strategy and up to date asset management information
- Capital investment decisions must give due regard to all potential sources of external funding available.
- The choice of these options will be subject to transparent public decision-making processes.
- Decisions will align to the Council's Corporate Objectives via a robust and objective prioritisation process.
- We will continue to part fund the capital programme through a structured schedule of land and property disposals including that of our least well performing commercial property assets.

CAPITAL EXPENDITURE

The following information shows the sources of capital funding and the main areas of spending for 2009/10.

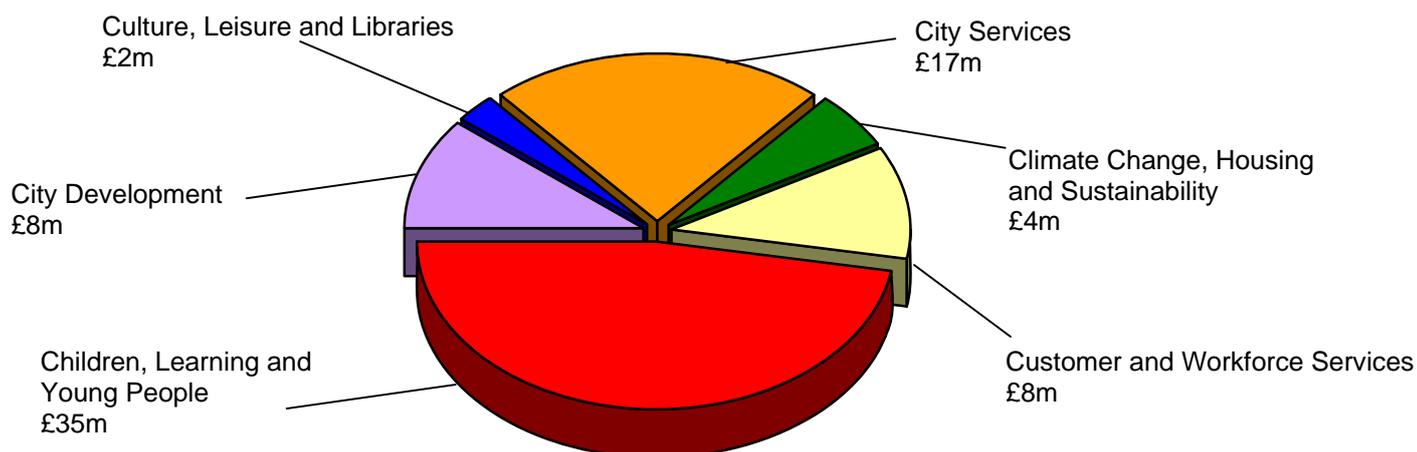
Where the money comes from

	2009/10 £m
Borrowing	22
Capital Receipts	5
Capital Grants	44
Leasing	3
Total	74



Where the money is spent

Cabinet Portfolios	2009/10 £m
Children, Learning and Young People	35
City Services	17
Culture, Leisure and Libraries	2
Customer & Workforce Services	8
City Development	8
Climate Change, Housing and Sustainability	4
Total	74



CABINET PORTFOLIO BUDGETS

CHILDREN, LEARNING & YOUNG PEOPLE

The most significant area of spending within this portfolio is the budget delegated to schools including provision for sixth forms in secondary schools funded by the Learning and Skills Council.

Expenditure on schools and other educational provision made by the local authority is funded by ring-fenced government grant (Dedicated Schools Grant) and so is outside of the main local government funding system.

Significant additional resources are made available through Standards Fund and other government grant regimes to support schools in delivering their national and local educational priorities.

A range of additional services for children and young people within this portfolio include:

- Providing specialist services for directly supporting children with special educational needs.
- Delivering a range of access services to schools and pupils including home to school transport, admissions and supply of schools places, asset management and the Dolly-Moch Outdoor Centre.
- Supporting, guiding and challenging schools in their role of raising standards based on monitoring, evaluation and encouragement of school self-evaluation and identification of weaknesses.
- Delivering a range of integrated youth support services providing opportunities for people of all ages.
- Delivering and supporting other agencies in providing early intervention services for children and young people including implementation of the Common Assessment Framework
- Commissioning Information, Advice and Guidance services for 14 to 19 yr olds
- Early Years provision working with the Early Years Development and Childcare Partnership

Social care services are also provided within this portfolio including:

- Working to protect children and young people from harm and neglect.
- Striving to keep families together when this is best and helping those who can no longer live with their families to find new homes with foster carers or adoptive parents.
- Providing for children and young people in foster or residential care who are looked after by the local authority, supporting and counseling the children, supporting their education and ensuring they have good access to health services and aiding their transition to the point where the young person can live independently.
- Working closely with other agencies to reduce youth offending and helping school children back to proper schooling.
- Working with children with disabilities and sensory impairments.
- Supporting young carers who care for parents, siblings or other relatives.

CHILDREN, LEARNING & YOUNG PEOPLE

Division of Service	2009/10 Gross Expenditure £'000	2009/10 Gross Income £'000	2009/10 Net Expenditure £'000
Individual Schools Budget	217,670	(43,984)	173,686
Services To Schools	33,809	(10,569)	23,240
Neighbourhood Services	31,136	(15,961)	15,175
Specialist Services	30,531	(2,775)	27,756
Strategic Services	18,476	(6,150)	12,326
Support Services & Other Central Budgets	7,487	(2,369)	5,118
Dedicated Schools Grant	0	(194,730)	(194,730)
Less: Expenditure/Income between Services	(5,558)	5,558	0
PORTFOLIO TOTAL	333,551	(270,980)	62,571

Type of Spend	2009/10 Budget £'000
Expenditure	
Employees	206,010
Premises	16,904
Transport	4,374
Supplies & Services	69,766
Third Party Payments	33,196
Transfer Payments	913
Support Services	8,019
Capital Charges	(73)
Less: Expenditure between Services	(5,558)
GROSS EXPENDITURE	333,551
Income	(9,601)
Fees, Charges & Sales	(952)
Rents	(260,416)
Government Grants	(11)
Recharges	(5,558)
Less: Income between Services	5,558
GROSS INCOME	(270,980)
NET EXPENDITURE	62,571

CABINET PORTFOLIO BUDGETS

CITY SERVICES

To many people, City Services is the public face of the City Council and people judge the Council by the standard of the everyday services provided. The services within this portfolio outlined below, all make a significant direct contribution to the quality of life in Coventry.

Performance and Support Services Division

- Transporting 1,500 passengers daily as part of the social care and children's passenger transport services
- Delivering 20,800 home meals to social care clients each year
- Providing fleet management and technical workshop support for 685 vehicles, plant or equipment operated by front line services
- Carrying out 1,200 taxi inspections and over 500 MOT inspections each year
- Providing 15,000 school meals a day
- Providing Cleaning Services to over 180 buildings

Highway Services Division

- Repairing and maintaining the city's highways, pavements and street lights
- Providing school crossing patrols at sites across the city
- Winter gritting of roads
- Enforcement of on and off-street parking contraventions in order to contribute to the free flow of traffic and improve safety across the road network

Street Services and Public Protection Division

- Managing and Collecting the City's waste and recycling.
- Cleaning the city's streets
- Maintaining the city's green spaces, including grass cutting and landscaping
- Providing an Environmental Health Service covering issues from Licensing, Food Safety through to noise and pollution
- Trading Standards Services and protecting consumers
- Carrying out cremations and burials at the city's crematorium and cemeteries
- Monitoring CCTV cameras, intruder, fire and panic alarms and care-lines for vulnerable people

CITY SERVICES

Division of Service	2009/10 Gross Expenditure £'000	2009/10 Gross Income £'000	2009/10 Net Expenditure £'000
Refuse Collection	7,512	(4,217)	3,295
Recycling	2,493	(251)	2,242
Waste Disposal	8,085	(2,621)	5,464
Highways & Lighting	17,369	(8,872)	8,497
Road Safety and School Crossings	685	(22)	663
Street Cleansing	2,762	(218)	2,544
Grounds Maintenance	5,678	(3,690)	1,988
Public Conveniences	143	0	143
Bereavement Services	1,785	(2,532)	(747)
Emergency Services Unit	1,528	(989)	539
Environmental Health	3,607	(613)	2,994
Trading Standards	1,309	(23)	1286
Trading Services	31,450	(31,416)	34
Less: Expenditure/Income between Services	(41,319)	41,319	0
PORTFOLIO TOTAL	43,087	(14,145)	28,942

Type of Spend	2009/10 Budget £'000
Expenditure	
Employees	32,883
Premises	4,087
Transport	8,919
Supplies & Services	14,376
Third Party Payments	7,280
Support Services	15,810
Capital Charges	1,051
Less: Expenditure between Services	(41,319)
GROSS EXPENDITURE	43,087
Income	
Fees, Charges & Sales	(11,684)
Rents	(6)
Government Grants	(646)
Other Income	(1,809)
Recharges	(41,319)
Less: Income between Services	41,319
GROSS INCOME	(14,145)
NET EXPENDITURE	28,942

CABINET PORTFOLIO BUDGETS

COMMUNITY SERVICES

The services within this portfolio include:

Social Care for Adults and Older People

- Support for older people and younger adults with physical and sensory impairment, mental health problems and learning disabilities.
- Undertaking an assessment of people who may need support and decide whether they are eligible for services. We either arrange services for people who qualify or we enable them to purchase their own services through money that is given to them
- Our underlying principle is that people should live as independently as possible and we will enable people who qualify for our help to achieve this.
- We work in partnership with other agencies such as the health service and independent providers to ensure a multi agency approach to social care, inclusion and health throughout the city.

COMMUNITY SERVICES

Division of Service	2009/10 Gross Expenditure £'000	2009/10 Gross Income £'000	2009/10 Net Expenditure £'000
Older People			
In House Care Services	11,504	(4,094)	7,410
Intermediate Care	5,347	(47)	5,300
Community Purchasing	32,354	(9,934)	22,420
Commissioning	2,605	(331)	2,274
Partnerships	406	(255)	151
Assessment and Care Management	980	(508)	472
Service Management	5,743	0	5,743
Adults			
Learning Disabilities	29,934	(6,831)	23,103
Mental Health	6,617	(2,446)	4,171
Physical Disabilities	9,614	(1,469)	8,145
Less: Expenditure/Income between Services	(720)	720	0
PORTFOLIO TOTAL	104,384	(25,195)	79,189

Type of Spend	2009/10 Budget £'000
Expenditure	
Employees	33,015
Premises	1,428
Transport	2,298
Supplies & Services	6,232
Third Party Payments	52,277
Transfer Payments	4,450
Support Services	4,765
Capital Charges	639
Less: Expenditure between Services	-720
GROSS EXPENDITURE	104,384
Income	
Fees, Charges & Sales	(6,720)
Government Grants	(9,953)
Other Income	(8,522)
Recharges	(720)
Less: Income between Services	720
GROSS INCOME	(25,195)
NET EXPENDITURE	79,189

CABINET PORTFOLIO BUDGETS

CULTURE, LEISURE & LIBRARIES

The services within this portfolio include:

- Adult Education funded by the Learning and Skills Council, offering a wide range of vocational and non-vocational day and evening courses provided across the city.
- A Libraries Service providing books, books on tape, music, newspapers and magazines in libraries throughout the City as well as a mobile library service and a wide range of community information and events.
- Strategic co-ordination of all aspects of cultural activity in the City and work with a wide range of partners to provide and improve cultural and leisure opportunities. This includes a wide range of City-wide services covering parks, open spaces and community recreation, heritage services, events, arts and sports.

CULTURE, LEISURE AND LIBRARIES

Division of Service	2009/10 Gross Expenditure £'000	2009/10 Gross Income £'000	2009/10 Net Expenditure £'000
Adult Education	7,236	(7,265)	(29)
Libraries	5,737	(369)	5,368
Arts & Heritage Services	4,543	(102)	4,441
Strategic Planning, Marketing & Performance	289	(16)	273
Events	709	0	709
Management & Administration	386	0	386
Parks Services	4,253	(641)	3,612
Sports & Recreation	2,619	(43)	2,576
Less: Expenditure/Income between Services	(178)	178	0
PORTFOLIO TOTAL	25,594	(8,258)	17,336

Type of Spend	2009/10 Budget £'000
Expenditure	
Employees	9,862
Premises	3,141
Transport	151
Supplies & Services	3,834
Third Party Payments	6,944
Transfer Payments	29
Support Services	1,811
Less: Expenditure between Services	(178)
GROSS EXPENDITURE	25,594
Income	
Fees, Charges & Sales	(1,065)
Rents	(111)
Government Grants	(7,026)
Other Income	(56)
Recharges	(178)
Less: Income between Services	178
GROSS INCOME	(8,258)
NET EXPENDITURE	17,336

CABINET PORTFOLIO BUDGETS

FINANCE & VALUE FOR MONEY

The Finance and Value For Money Portfolio is responsible for the following areas:

- Services directly involving the public including the administration of Housing Benefits, the collection and administration of Council Tax and Non Domestic Rates and the Coventry Benefits Advice Line.
- Payment of bills, income collection, payment of staff and insurance matters.
- Financial accounting services and advice and an internal audit service.
- Procurement, insurance and risk management support to the City Council.
- Providing a strategic lead on Value For Money work undertaken across the authority
- Legal services to the Directorates of the City Council
- Legal services in relation to the political management arrangements of the Council
- The registration of births, deaths, marriages, Local land charges & Coroners service

FINANCE AND VALUE FOR MONEY

Division of Service	2009/10 Gross Expenditure £'000	2009/10 Gross Income £'000	2009/10 Net Expenditure £'000
Value For Money Team	344	0	344
Other Chief Executive Directorate	10	0	10
Financial Management	7,274	(7,274)	0
Local Taxation	4,899	(2,972)	1,927
Benefits Administration	7,699	(4,305)	3,394
Council Tax & Benefits Payments	90,012	(89,752)	260
Advice Centres	926	0	926
Procurement	651	(651)	0
Risk Management & Insurance	299	(299)	0
Legal Services	4,062	(4,259)	(197)
Other Services	673	(1,686)	(1,013)
Less: Expenditure/Income between Services	(15,282)	15,282	0
PORTFOLIO TOTAL	101,567	(95,916)	5,651

Type of Spend	2009/10 Budget £'000
Expenditure	
Employees	15,361
Premises	20
Transport	110
Supplies & Services	3,158
Third Party Payments	497
Transfer Payments	90,012
Support Services	7,691
Less: Expenditure between Services	(15,282)
GROSS EXPENDITURE	101,567
Income	
Fees, Charges & Sales	(1,810)
Government Grants	(93,469)
Other Income	(637)
Recharges	(15,282)
Less: Income between Services	15,282
GROSS INCOME	(95,916)
NET EXPENDITURE	5,651

CABINET PORTFOLIO BUDGETS

CUSTOMER & WORKFORCE SERVICES

This portfolio provides functions supporting those services that are provided directly to the public and other internal support services. The portfolio includes:

Human Resources

Human Resources provides the following services

- Delivery of the Corporate People Management Framework.
- Development & implementation of corporate HR strategies, policies and procedures
- Promotion of equalities and diversity work in relation to the workforce
- Operational support to Directorates, facilitating organisational change and service improvement and the meeting of corporate and service objectives
- Provision of a positive framework for consultation & negotiation with Trade Unions
- Comprehensive HR service for payroll & employment contractual matters
- Comprehensive recruitment, selection and assessment service
- Support to elected members on the HR agenda and through the provision of elected member development opportunities

Customer Services

Customer Services provides the following services

- Development, implementation and mainstreaming customer service strategies, policies, access channels, processes, systems and standards
- Managed customer service operations through Coventry Direct Contact Centre, Council House, Civic Centre 1 and Broadgate House receptions.
- One Stop Shops and the Coventry Direct Express service.
- Provision of a comprehensive programme of training, development and learning across the council; running the Corporate Training Centre
- Equalities initiatives: Entry to Employment.

Business Support – Post & Fast Print

This service provides mail distribution & document fast-printing services for the Council.

ICT Services

ICT services provides the following services

- A comprehensive corporate ICT service to the City Council and management of our relationship with our IT service suppliers,
- Development of Internet and e-government opportunities.
- Managing and maintaining IT and Telecom's infrastructure including server rooms and data centers across the city.
- Manage contracts & performance, assist with ICT related procurements & contracts
- Develops policies and standards for ICT, Data security, Corporate Information Management and Knowledge Management.

Democratic Services

Democratic services provides the following services:

- Core governance services for the council and encourages democratic engagement, including recording of council's decisions.
- Members' support and development services, including secretariat and casework support for the leadership and members.
- Support for the Mayoralty and maintaining town twinning links.
- Elections and electoral Services.

CUSTOMER AND WORKFORCE SERVICES

Division of Service	2009/10 Gross Expenditure £'000	2009/10 Gross Income £'000	2009/10 Net Expenditure £'000
Human Resources	7,779	(8,953)	(1,174)
Customer Services	3,433	(3,519)	(86)
Post and Fastprint	2,033	(2,029)	4
ICT	13,226	(14,608)	(1,382)
Democratic Services	3,539	(2,975)	564
Corporate Safety Management	870	(868)	2
Less: Expenditure/Income between Services	(26,326)	26,326	0
PORTFOLIO TOTAL	4,554	(6,626)	(2,072)

Type of Spend	2009/10 Budget £'000
Expenditure	
Employees	13,925
Premises	345
Transport	103
Supplies & Services	13,996
Support Services	2,316
Capital Charges	195
Less: Expenditure between Services	(26,326)
GROSS EXPENDITURE	4,554
Income	
Fees, Charges & Sales	(6,607)
Government Grants	(19)
Recharges	(26,326)
Less: Income between Services	26,326
GROSS INCOME	(6,626)
NET EXPENDITURE	(2,072)

CABINET PORTFOLIO BUDGETS

NEIGHBOURHOODS & COMMUNITY SAFETY

This portfolio incorporates activity that:

- Co-ordinates and contributes directly to the delivery of the current Crime & Disorder Reduction Strategy, Community Safety Partnership's strategic assessment, and Drugs Plans.
- Seeks to generate pride in communities and provide reassurance to residents by tackling issues at an early stage and through involving communities – this is achieved through the above work and through the work of Neighbourhood Management.
- Provides assistance, both financial and development support, to community associations responsible for community centres in accordance with the Council's ten year strategy *Supporting Community Groups, Neighbourhood and Community Cohesion*.

Neighbourhood Management is the way in which the Council responds to needs and preferences in local neighbourhoods to improve services and the quality of life of local people. Principally, the service:

- Deals with local "liveability" problems, (the things that people see when they walk out their front door) and in particular Community Safety and Street Services issues.
- Develops and maintains the Neighbourhood Warden Service in the City.
- Leads on community engagement, helping to build social and community structures, working with communities on a preventative basis and hearing the views of local people in order to make services more responsive locally.

NEIGHBOURHOOD AND COMMUNITY SAFETY

Division of Service	2009/10 Gross Expenditure £'000	2009/10 Gross Income £'000	2009/10 Net Expenditure £'000
Community Safety	3,270	(2,236)	1,034
Neighbourhood Management	5,683	(530)	5,153
Less: Expenditure/Income between Services	(649)	649	0
PORTFOLIO TOTAL	8,304	(2,117)	6,187

Type of Spend	2009/10 Budget £'000
Expenditure	
Employees	4,550
Premises	196
Transport	67
Supplies & Services	3,722
Support Services	418
Less: Expenditure between Services	(649)
GROSS EXPENDITURE	8,304
Income	
Government Grants	(495)
Other Income	(1,622)
Recharges	(649)
Less: Income between Services	649
GROSS INCOME	(2,117)
NET EXPENDITURE	6,187

CABINET PORTFOLIO BUDGETS

POLICY, LEADERSHIP & GOVERNANCE

The Portfolio includes overall responsibility for the Council's corporate policy and performance.

This includes Coventry's Sustainable Communities Strategy and Local Area Agreement, the Council's corporate plan and the council's corporate performance framework, and the comprehensive performance assessment. The portfolio also includes strategic communications, relationships with external bodies including the Coventry Partnership, partnership companies and international relations, and Emergency Planning.

In service terms, this portfolio:

- Provides support and advice to members and City Council departments on communications, international relations, emergency planning and business continuity management.
- Co-ordinates the City Council's performance management framework and policy planning process and acts as the key point of liaison with Government on the Comprehensive Performance Assessment.
- Leads the City Council's contribution to the Coventry Community Plan and Local Area Agreements.
- Provides a leadership role for the City and the City Council on a diverse range of issues such as civic pride, and peace and reconciliation.

POLICY, LEADERSHIP AND GOVERNANCE

Division of Service	2009/10 Gross Expenditure £'000	2009/10 Gross Income £'000	2009/10 Net Expenditure £'000
Corporate Policy	1,473	(1,024)	449
Corporate Communications	1,680	(1,571)	109
Local Strategic Partnerships	168	(168)	0
Scrutiny	396	(378)	18
Summer of Coventry	57	0	57
Support Services	159	(191)	(32)
Chief Executive Office	542	(542)	0
Emergency Planning	369	0	369
Less: Expenditure/Income between Services	(3,825)	3,825	0
PORTFOLIO TOTAL	1,019	(49)	970

Type of Spend	2009/10 Budget £'000
Expenditure	
Employees	2,705
Premises	3
Transport	36
Supplies & Services	1,576
Support Services	524
Less: Expenditure between Services	(3,825)
GROSS EXPENDITURE	1,019
Income	
Other Income	(49)
Recharges	(3,825)
Less: Income between Services	3,825
GROSS INCOME	(49)
NET EXPENDITURE	970

CABINET PORTFOLIO BUDGETS

CITY DEVELOPMENT

Services within this portfolio are provided in the following areas:

Planning and Strategic Transport provide the following services:

- Planning and transportation strategy and development across the city including:
 - Input to regional decision-making processes
 - Working with other partners and City Council sections to deliver major development projects
 - The development of sustainable travel and innovative transportation
- A wide range of other responsibilities including processing all planning and building regulation applications, managing the taxi licensing function and promoting and developing green travel facilities.

Regeneration provide the following services:

- Development of a long-term vision and strategy for the future of Coventry
- Focus growth on transforming the city centre to create a vibrant and economically successful sub-regional centre for Coventry and Warwickshire
- Supporting major partnership and regeneration schemes
- Encouraging inward investment into and diversification of the local economy
- Encouraging and assisting the City's businesses with development opportunities in order to create employment
- Improving the visitor experience and encouraging tourism
- Development of skills and employment strategy for Coventry and the sub-region
- Neighbourhood renewal and community regeneration
- Planning and co-ordinating property development including building design, project management, appointment of contractors and quality control of construction work.
- Improving the greening of the city street scene
- Integrating regeneration across the City Council and linking regeneration with service improvement
- Work with partners on strategic regeneration projects e.g. Swanswell, Canley, New Deal for Communities
- A range of other services involving conservation and protection of archaeology.

Property provide the following services:

- Maintenance of buildings owned and used by the City Council.
- Managing the Council's commercial portfolio and retail market.
- Acquisitions, disposals and valuation advice.
- Operational and facilities management of Council operational properties and energy conservation and management.
- Procurement of new buildings, extensions and refurbishment.
- Management of central office accommodation and facilities.
- Ownership and performance data.

CITY DEVELOPMENT

Division of Service	2009/10 Gross Expenditure £'000	2009/10 Gross Income £'000	2009/10 Net Expenditure £'000
Strategic Transportation	1,368	(669)	699
City Planning	2,412	(1,379)	1,033
Building Control	1,039	(896)	143
Regeneration Strategy & Resources	989	(35)	954
Project Champions	517	(8)	509
Development Projects	1,444	(33)	1,411
Employment & Community Regeneration	2,323	(147)	2,176
Car Parks, Companies	6,251	(6,157)	94
Local Enterprise Growth Initiative	4,021	(4,021)	0
Other Services	50	0	50
Commercial & Operational Property	7,019	(16,508)	(9,489)
Operations and Facilities Management	5,024	(5,074)	(50)
Building and Consultancy Services	7,608	(7,297)	311
Projects	538	(422)	116
Central Repairs Fund	1,480	(102)	1,378
Less: Expenditure/Income between Services	(13,312)	13,312	0
PORTFOLIO TOTAL	28,771	(29,436)	(665)

Type of Spend	2009/10 Budget £'000
Expenditure	
Employees	14,664
Premises	7,757
Transport	642
Supplies & Services	7,077
Third Party Payments	5,677
Support Services	6,253
Capital Charges	13
Less: Expenditure between Services	(13,312)
GROSS EXPENDITURE	28,771
Income	
Fees, Charges & Sales	(9,084)
Rents	(16,004)
Government Grants	(4,242)
Other Income	(106)
Recharges	(13,312)
Less: Income between Services	13,312
GROSS INCOME	(29,436)
NET EXPENDITURE	(665)

CABINET PORTFOLIO BUDGETS

CLIMATE CHANGE, HOUSING & SUSTAINABILITY

Climate Change and Sustainability

To lead the City's response to tackling the global challenge of climate change and to deliver the City's Climate Change Strategy. This includes providing environmental advice to citizens and businesses, tackling issues such as sustainable waste management and energy consumption and working with communities and the media to raise the profile of climate change and the positive steps we can all take.

Housing Policy and Services

- Provides for the strategic planning of housing in the City and enforcement of housing standards
- Administers grants (including disability facilities grant) and equity release schemes
- Seeks to tackle homelessness, administers the "Supporting People" programme and co-ordinates asylum and refugee issues.

CLIMATE CHANGE, HOUSING AND SUSTAINABILITY

Division of Service	2009/10 Gross Expenditure £'000	2009/10 Gross Income £'000	2009/10 Net Expenditure £'000
Climate Change and Sustainability	595	(174)	421
Housing	2,641	(670)	1,971
Asylum Seekers & Refugees	1,932	(1,747)	185
Supporting People	15,855	(15,200)	655
Less: Expenditure/Income between Services	(107)	107	0
PORTFOLIO TOTAL	20,916	(17,684)	3,232

Type of Spend	2009/10 Budget £'000
Expenditure	
Employees	3,316
Premises	15
Transport	54
Supplies & Services	527
Third Party Payments	16,308
Support Services	803
Less: Expenditure between Services	(107)
GROSS EXPENDITURE	20,916
Income	
Fees, Charges & Sales	(745)
Government Grants	(16,939)
Recharges	(107)
Less: Income between Services	107
GROSS INCOME	(17,684)
NET EXPENDITURE	3,232

PERSONNEL SUMMARY

Cabinet Portfolio	Full Time	Part Time	Total	Full Time Equivalent
Children, Learning and Young People*	4,222	4,979	9,201	6,710
City Services	756	1,256	2,012	1,309
Community Services	469	775	1,244	973
Culture Leisure and Libraries	184	397	581	329
Finance, Procurement and Value for Money	386	146	532	480
Customer, Workforce and Legal Services	346	137	483	432
Neighbourhood and Community Safety	128	8	136	133
Policy, Leadership & Governance	52	12	64	60
City Development	410	105	515	474
Climate Change, Housing and Sustainability	73	23	96	88
GRAND TOTAL	7,026	7,838	14,864	10,988

*The Children, Learning & Young People portfolio figures include all schools' staff. The table below shows the split within this portfolio of Teachers and Officers.

Cabinet Portfolio	Full Time	Part Time	Total	Full Time Equivalent
Teachers	2,560	720	3,280	2,935
Officers	1,662	4,259	5,921	3,775
Children, Learning & Young People Total	4,222	4,979	9,201	6,710

GLOSSARY

Base Budget – The amount services need to continue at their current level, adjusted only for inflation.

Budget Requirement – The amount of Council spending to be financed from the Revenue Support Grant, Council tax and National Non Domestic Rates.

Council Business Management and Corporate Budgets – Central costs and overheads

Capital Expenditure – Expenditure on items that are expected to provide benefit for at least a year, such as roads and buildings

Collection Fund – A separate account into which Council Tax and National Non Domestic Rates is paid. This must then be consolidated into the main revenue account.

Comprehensive Performance Assessment – The framework for performance measurement used to assess Local Authorities.

Council Tax – The tax levied on all domestic properties, according to which band the property falls into.

Formula Spending Share – Each local authorities allocation of resources. This is determined using complex formulae that include information on the population, social structure and other characteristics of each authority.

General Fund – The Council's overall revenue account, which includes all services.

National Non-Domestic Rates – Rates are levied on business properties and collected by Councils to be paid into a national pool. Each Authority then receives a proportion, based on its population.

Precepting Authority – An authority (e.g. Police and Fire) that sets a "precept" on billing authorities, such as the Council. The Council then collects this on their behalf.

Prudential Code – System that allows Authorities to borrow what they need, provided they can afford the associated revenue costs.

Revenue Expenditure – Expenditure on day to day running costs such as employees and supplies and services

Revenue Support Grant – The primary general government grant received by local authorities. This is determined by the Government's assessment of how much money the council needs to provide services.

Specific Revenue Grant – Grants received from external organisations in respect

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