

# Safeguarding Adults At Risk in Coventry

Guidance for staff who suspect abuse,  
neglect or self-neglect of an adult



An adult with care and support needs is someone 18 years or over who has a learning or physical disability, a mental health issue or is an older person.

As a member of staff or volunteer you have a duty to:

- ensure all adults you work with or meet are protected from abuse or neglect
- ensure that your own behaviour does not cause distress, harm or neglect to any adult
- report any abuse or suspicion of abuse or neglect immediately to the relevant social work or mental health team

If you are unsure which team to contact call

**024 7683 3003** or email [ascdirect@coventry.gov.uk](mailto:ascdirect@coventry.gov.uk)

- make a written record of what the individual and witnesses say in their own words giving dates and times which must be countersigned by your manager
- if the abuse or neglect is a criminal offence contact the police on 101 or in an emergency call 999

If you have tried to report abuse or neglect in your organisation and have not been heard, consult your organisation's whistleblowing procedure.



For more information about safeguarding adults visit  
[www.coventry.gov.uk/safeguardingadults](http://www.coventry.gov.uk/safeguardingadults)