



Information Governance

Coventry City Council
PO Box 15
Council House
Coventry
CV1 5RR

www.coventry.gov.uk

Please contact Information Governance
Direct line 024 7697 5408
infogov@coventry.gov.uk

26 June 2019

Dear Sir/Madam

**Freedom of Information Act 2000 (FOIA)
Request ID: REQ05838**

Thank you for your request for information relating to Council Tax registration.

Your request and our responses are outlined below:

Please can you provide the following information for your Housing Tenure Data as applicable:

1. As part of the authority's Council Tax Registration process, do you collect data on property tenure?

Yes, for all tenures, but it is not mandatory.

2. For rental properties, do you ask for information about the landlord?

Yes, for rental properties, we do ask for information about the landlord.

3. Which Council departments/services can access the tenure/landlord data?

Housing

Planning/Development Control

Finance/Benefits

Environmental Services

Trading Standards

Licensing (Mandatory/Additional/Selective)

Customer Services

a. Other (Please list)

4. If you limit which departments can access this data, for what reasons do you do so?

We can advise that there must be a legitimate purpose and legal gateway for accessing the information.

5. Is the landlord data used when assessing the size of the PRS for any of the following duties or purposes?

- **Housing condition surveys to fulfil duties under s3 of the Housing Act 2004?** No
- **In developing an overall housing strategy?** Yes
- **Securing the effective implementation of HMO licensing under s55 of the Housing Act 2004?** Yes
- **In considering making an HMO licensing designation under s56 of the Housing Act 2004?** Yes
- **In considering making a selective licensing designation under s80 of the Housing Act 2004?** Yes
- a. Any other purposes?**

The supply of information in response to a freedom of information request does not confer an automatic right to re-use the information. You can use any information supplied for the purposes of private study and non-commercial research without requiring further permission. Similarly, information supplied can also be re-used for the purposes of news reporting. An exception to this is photographs. Please contact us if you wish to use the information for any other purpose.

Should you wish to make any further requests for information, you may find what you are looking for is already published on the [Council's web site](#) and in particular its FOI/EIR [Disclosure log](#), [Council's Publication Scheme](#), [Open Data](#) and [Facts about Coventry](#).

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: infogov@coventry.gov.uk

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email casework@ico.org.uk.

Please remember to quote the reference number above in your response.

Yours faithfully

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