



Information Governance
Coventry City Council
PO Box 15
Council House
Coventry
CV1 5RR

www.coventry.gov.uk

Please contact Information Governance
Direct line 024 7697 5408
infogov@coventry.gov.uk

22 April, 2020

Dear Sir,

Freedom of Information Act 2000 (FOIA)
Request ID: REQ07064

Thank you for your request for information relating to Rules and guidelines for signage and marking

Your request and our responses are outlined below:

I would like to request evidence that Coventry City Council are fully compliant with the DfT rules and guidelines for signage and markings, across the city centre.

Your request does not contain sufficient particulars to be able to provide a comprehensive response; if you are referring to general road markings, we would ideally need a specific location or details of a particular Traffic Regulation Order. However, in accordance with the FOI Act, we wish to offer further assistance to you with your request. Below, we set out information on which we hold relating to the subject matter of your request:

The evidence that we are compliant is that we can enforce. There are legal procedures that need to be followed for installation or changes to existing orders, this is documented.

Signage is installed in accordance with The Traffic Signs Regulations and General Directions 2016, or in some instances, where signage is older with guidance provided in previous Traffic Signs Regulations and General Directions documents. There is some non-prescribed signage in the city, this has been authorised by the Department for Transport and authorisation will be evidenced. This makes it enforceable.

Changes to signs and lines are usually undertaken if there are changes to the road layout, new initiatives or developments. They could even be changed following requests from residents. If issues are raised post installation with any sign or line locations these are investigated individually.

Audits of the city centre signage and lines are undertaken regularly, with Civil Enforcement Officers and the Highway Inspectors both reporting any damage to signs and wear to lines that they find when out and about. General reports of damage to signage are received a number of ways, generally by email or phone and once raised for repair or replacement they would be closed or deleted. If a resident had raised an issue and left contact details they would be responded to.

The supply of information in response to a freedom of information request does not confer an automatic right to re-use the information. You can use any information supplied for the purposes of private study and non-commercial research without requiring further permission. Similarly, information supplied can also be re-used for the purposes of news reporting. An exception to this is photographs. Please contact us if you wish to use the information for any other purpose.

Should you wish to make any further requests for information, you may find what you are looking for is already published on the [Council's web site](#) and in particular its FOI/EIR [Disclosure log](#), [Council's Publication Scheme](#), [Open Data](#) and [Facts about Coventry](#).

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: infogov@coventry.gov.uk

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email casework@ico.org.uk.

Please remember to quote the reference number above in your response.

Yours faithfully

Information Governance