**National Prevent Referral Form**

**FOR COVENTRY REFERRALS**

When complete **email** to:ctu\_gateway@westmidlands.police.ukandprevent@coventry.gov.uk

For under 18’s a parallel referral should be made to Coventry Multi-Agency Safeguarding Hub - [**MASH**](https://myaccount.coventry.gov.uk/service/Children_s_Services___Multi_agency_referral_and_initial_information)

# This form is designed to help articulate a concern under Prevent, where you are worried a person is susceptible to radicalisation. Complete as much of the form as you are able; doing so will ensure that the person gets the help they need to keep them and others safe.

**If you are a member of public sector staff**, and would like to check your concern, you should contact your organisation’s Designated Safeguarding Lead (DSL), Prevent Lead or equivalent.

**If you are a member of the public** and are concerned about someone, you should call the [Act Early Support Line](https://actearly.uk/) on 0800 011 3764 in confidence to share your concerns with a specially trained officer, or you can call the Anti-Terrorism Hotline on 0800 789 321. More information on what to do if you have a concern is available under [‘Get help for radicalisation concerns’ on GOV.UK.](https://www.gov.uk/guidance/get-help-if-youre-worried-about-someone-being-radicalised#what-to-do-if-youre-worried-about-someone)

**If you are deaf, hard of hearing or have a speech impairment**, a police non-emergency number is available as a text phone service on 18001 101.

Remember, in an emergency dial 999.

**Once you have completed this form** it is essential that you **submit** it to: ctu\_gateway@westmidlands.police.ukandprevent@coventry.gov.uk, or your DSL / equivalent will do this on your behalf.

Where possible you will receive a response on your referral, but this is not always possible due to data-protection considerations and other sensitivities.

Where possible, do not leave any gaps, as we may have to contact you to gather more information which will delay the process. If you cannot answer a question, explain why in the text box provided.

# Details of person being referred

1

Complete where information is known and applicable.

This information will not be used to assess whether a referral should be adopted.

Any personal data provided may support Equality Act obligations. Please only provide personal data if this information is already known from an official source or was provided by the person in question.

Surname First name(s)

Date of birth

or approximate age

Gender Ethnicity

Nationality

Immigration or asylum status First language

Religion Current address

Phone number Email address

Social media identifiers for example, usernames and platforms

Parent or guardian contact details

Any other details that may be relevant to the concern

[PLEASE DO NOT COPY AND PASTE TEXT INTO THIS BOX. THE TEXT MAY NOT BE FULLY VISIBLE TO THE RECIPIENT]

# Describe your concerns relevant to Prevent

2

How/why did the person first come to your notice?

## [PLEASE DO NOT COPY AND PASTE TEXT INTO THIS BOX. THE TEXT MAY NOT BE FULLY VISIBLE TO THE RECIPIENT]

What is the person’s ideology or belief of concern if known? For example, extreme right-wing terrorism (ERWT), Islamist terrorism, left wing, anarchist and single-issue terrorism (LASIT)

## [PLEASE DO NOT COPY AND PASTE TEXT INTO THIS BOX. THE TEXT MAY NOT BE FULLY VISIBLE TO THE RECIPIENT]

What specific concerns do you have? Such as, have they had contact with extremist groups or people that worry you, discussed travel plans to a conflict zone, threatened anyone with violence, shown interest in hate crimes, extremists, or terrorism, or used their mobile phone, internet or social media in a way that worries you.

## [PLEASE DO NOT COPY AND PASTE TEXT INTO THIS BOX. THE TEXT MAY NOT BE FULLY VISIBLE TO THE RECIPIENT]

Describe any other concerns you may have.

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# Relevant or concerning behaviours you have noticed

3

Select the concerning behaviours you have noticed (if applicable).

 Absenteeism  Abusive behaviour

 Anti-social behaviour  Becoming socially isolated

 Change in appearance  Closed to challenge

 Confrontational  Concerning use of the internet

 Expression of extremist views  Fixated on a topic or group

 Interest in conspiracy narratives  Interest in extremist groups/causes  Interest in weapons  Legitimising use of violence

 Quick to anger/use of violence  Seeking to recruit

 Self-harm  Substance misuse

 Sudden abandonment of interests  Support for gender-based violence  ‘Them and us’ language  Use of inflammatory language

 Use of symbolism linked to extremism  Other

Provide more detail on all the behaviours selected above or describe a behaviour not listed. If you require further space, attach additional sheets to the form.

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# Additional factors

4

Select any which apply to the person if applicable.

 Access to weapons  Adolescence or period of transition

 Adverse childhood experiences  Disability

 Domestic abuse  Extremist material

 Family breakdown  Family dispute

 Financial problems  Gang or group membership

 History of violence  Homelessness

 Illness  Learning disability

 Links to criminality  Loss or bereavement

 Mental health  Neurodiversity

 Physical/emotional abuse  Sexual abuse

 So called honour-based violence  Socially excluded

 Thoughts of suicide/self-harm  Trauma from conflict

 Unemployment  Victim of abuse

 Victim of crime  Victim of hate crime  Other

Provide more detail on all the factors selected above or describe a factor not listed. If you are not sure which behaviour categories are relevant, provide any details you can. If you require further space, attach additional sheets to the form.

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# Your details

5

Surname First name(s)

Organisation

Address of organisation

Role or job title Phone number Email address

Relationship to the person

# Details of the person who first identified the concern (if different from above)

6

Surname First name(s)

Organisation Role or job title

Phone number Email address

Relationship to the person

# Details of the person you have shared the concern with

7

Provide the details of the person you have shared the concern with if known

for example, your Designated Safeguarding Lead or equivalent, or Prevent police Surname

First name(s)

Organisation Role or job title

Relationship to the person

Phone number Email address

# Relevant dates

8

Date concern was first identified Date of referral to Prevent

# Safeguarding considerations

9

Does the person have any stated or diagnosed disabilities, neurodiversity needs, or mental health issues?

If yes, provide further details of the diagnosis.

Yes No

## [PLEASE DO NOT COPY AND PASTE TEXT INTO THIS BOX. THE TEXT MAY NOT BE FULLY VISIBLE TO THE RECIPIENT]

Have you discussed this person with your organisation’s Designated Safeguarding Lead or equivalent (if applicable)?

What was the result of this discussion?

Yes No

## [PLEASE DO NOT COPY AND PASTE TEXT INTO THIS BOX. THE TEXT MAY NOT BE FULLY VISIBLE TO THE RECIPIENT]

Does the person know you are sharing this concern?  Yes  No If yes, describe the response

## [PLEASE DO NOT COPY AND PASTE TEXT INTO THIS BOX. THE TEXT MAY NOT BE FULLY VISIBLE TO THE RECIPIENT]

Have you taken any direct action with the person since this concern was identified?

If yes, describe the action and result

Yes No

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# Employment/education details of the person of concern

10

Current occupation and employer:

## [PLEASE DO NOT COPY AND PASTE TEXT INTO THIS BOX. THE TEXT MAY NOT BE FULLY VISIBLE TO THE RECIPIENT]

Previous occupation(s) and employer(s):

## [PLEASE DO NOT COPY AND PASTE TEXT INTO THIS BOX. THE TEXT MAY NOT BE FULLY VISIBLE TO THE RECIPIENT]

Current school/college/university:

## [PLEASE DO NOT COPY AND PASTE TEXT INTO THIS BOX. THE TEXT MAY NOT BE FULLY VISIBLE TO THE RECIPIENT]

Previous school/college/university:

## [PLEASE DO NOT COPY AND PASTE TEXT INTO THIS BOX. THE TEXT MAY NOT BE FULLY VISIBLE TO THE RECIPIENT]

Not currently in education or employed:

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# If there is anything you have not been able to add to the form, but feel is relevant, please provide details or a contact number below

11

## [PLEASE DO NOT COPY AND PASTE TEXT INTO THIS BOX. THE TEXT MAY NOT BE FULLY VISIBLE TO THE RECIPIENT]

Thank you for taking the time to make this referral.

**Click** **submit** to email this form to: ctu\_gateway@westmidlands.police.uk and prevent@coventry.gov.uk or your Designated Safeguarding Lead / Prevent Lead / equivalent will do this for you.

Information you provide is valuable and will always be assessed. If there is no Prevent concern but other safeguarding issues are present, this information will be sent out to the relevant team or agency to provide the correct support for the person concerned.

The Home Office and Counter-Terrorism Policing regularly conduct research in order to continuously improve the delivery of Prevent and may contact you to invite you to participate in such research.

Tick this box if you **do not** wish to be contacted for research-related purposes.