

Information Governance Team

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Dear Sir/Madam.

**Freedom of Information Act 2000 (FOIA)
Request ID: REQ07761**

Thank you for your request for information relating to Parking Visitor Permits.

You have requested the following information:

1. Please supply copies of minutes from any Earlsdon residents meeting where the visitor permit scheme was discussed with the Council.

We can confirm that we do not hold any meeting minutes from the Earlsdon residents meeting as this was led by individual residents. We are therefore advising you as per Section 1(1) of the Act that the Council does not hold this information.

2. Please can you also advise where the Visitor Permit T&Cs including associated fees are publicly available.

The information can be located online. Please use the following link:

https://www.coventry.gov.uk/info/117/parking/708/residents_parking_schemes/5.

3. In regards to your comments in paragraph 5, the lack of accountability and ownership is again both disappointing and unsatisfactory. As advised to the customer service representative previously, all folders including JUNK/SPAM were checked and no response has ever been received. Please therefore kindly supply copies of said emails, which I have already previously requested, but have not yet been provided.

Please be advised that we are unable to disclose personal emails under the FOIA as this would be defined as personal data, and such data is exempt from disclosure. Furthermore, the Council considers information disclosed under the FOIA is considered to be the release of information to the world at large.

This information meets the definition for personal data set out in Section 3(2) and 3(3) of the Data Protection Act 2018 ("DPA") as:

(2) "personal data means any information relating to an identified or identifiable living individual (subject to subsection (14)(c))"

(3) "Identifiable living individual" means a living individual who can be identified, directly or indirectly, in particular by reference to –

(a) an identifier such as a name, an identification number, location data or an online identifier, or

(b) one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of the individual."

The Council thus considers that the requested information is caught by the exemption to disclosure contained in Section 40 (2) of the FOI Act and the related first condition of Section 40 (3).

We advise that there is a separate process for requesting personal data by way of a Subject Access Request under the Data Protection Act 2018. If you wish to make a request, then please use the following link to submit a request online:

http://www.coventry.gov.uk/info/11/strategies_plans_and_policies/828/requesting_personal_information

4. It is also unacceptable that the permit system is currently under review without input or consultation with the permit holders.

I am a permit holder but have not received any information detailing any proposed changes. Why is this?

Are we therefore to assume that prices and permit validity period will now be different? What are the intentions going forward? Should permit holders not be notified?

The application and change of a resident scheme without proper consultation and scrutiny would surely be open to legal challenge.

We are currently reviewing all permit schemes which may result in some changes to the existing arrangements. Once the review process is complete, we will write to all permit-holders with further details of any changes and to explain how you can apply for or renew a parking permit.

The supply of information in response to a freedom of information request does not confer an automatic right to re-use the information. You can use any information supplied for the purposes of private study and non-commercial research without requiring further permission. Similarly, information supplied can also be re-used for the purposes of news reporting. An exception to this is photographs. Please contact us if you wish to use the information for any other purpose.

For information, we publish a variety of information such as: [FOI/EIR Disclosure Log](#), [Publication Scheme](#), [Facts about Coventry](#) and [Open Data](#) that you may find of useful if you are looking for information in the future.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: infogov@coventry.gov.uk

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email casework@ico.org.uk.

Please remember to quote the reference number above in your response.

Yours faithfully

Information Governance