



Information Governance Team

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Dear Sir/Madam.

**Freedom of Information Act 2000 (FOIA)
Request ID: REQ07928**

Thank you for your request for information relating to committee management system.

You have requested the following information:

- 1. The exact length of time your current Committee Management System has been in place for - please also confirm the start date.**

The contract start date was 1 May 2012.

- 2. The end contract date for your current Committee Management System.**

The end date for the contract is 31 March 2021. However, the Council intends to extend this to 31 March 2022.

- 3. The last date a tender/market evaluation was undertaken/ published by the Council for a Committee Management System**

The last tender exercise was 2011. The Council will have reviewed the market to keep afresh as to what is available within the market at intervals during the term of the contract.

4. The date which you intend to publish your tender as part of your fair and transparent procurement process, and how you intend to undertake your tender process i.e. Cloud

It has not been determined at this time whether Coventry City Council will publish a tender or conclude an alternative exercise such as the use of a public sector framework or a procurement exercise in line with the Council's Rules for Contract for any future contract.

The Council will consider all the procurement options available to it in line with the value of the contract before determining which it proceeds with. The Council has used G-Cloud in the past and so, would consider this as a possible option.

5. The value of the yearly annual support/license/maintenance charge for your current Committee Management System as this does not appear to be clear on your website and available data.

Approximately £10,000 per annum.

The supply of information in response to a freedom of information request does not confer an automatic right to re-use the information. You can use any information supplied for the purposes of private study and non-commercial research without requiring further permission. Similarly, information supplied can also be re-used for the purposes of news reporting. An exception to this is photographs. Please contact us if you wish to use the information for any other purpose.

For information, we publish a variety of information such as: [FOI/EIR Disclosure Log](#), [Publication Scheme](#), [Facts about Coventry](#) and [Open Data](#) that you may find of useful if you are looking for information in the future.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: infogov@coventry.gov.uk

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email casework@ico.org.uk.

Please remember to quote the reference number above in your response.

Yours faithfully

Information Governance