



**Information Governance**  
Coventry City Council  
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[www.coventry.gov.uk](http://www.coventry.gov.uk)

16 February, 2021

Please contact Information Governance  
Direct line 024 7697 5408  
infogov@coventry.gov.uk

Dear Sir

**Freedom of Information Act 2000 (FOIA)  
Request ID: REQ08101**

Thank you for your request for information relating to Outsourcing of Council functions.

Your request and our response is below:

**1. Production and Issuing of Annual Non-Domestic Rates Bills**

**a. Has this function been outsourced? (Yes or No)**

Yes.

**b. If yes, the name of the company to responsible for this function?**

CFH.

**c. The period this company was responsible for carrying out the function?**

01/11/18 – 31/10/22

**2. Production and Issuing of Reminders, Final Notice and Summons**

**a. Has this function been outsourced? (Yes or No)**

No.

**b. If yes, the name of the company to responsible for this function?**

**c. The period this company was responsible for carrying out the function?**

**3. Property Inspections**

**a. Has this function been outsourced? (Yes or No)**

No.

**b. If yes, the name of the company to responsible for this function?**

**c. The period this company was responsible for carrying out the function?**

**4. Production and Issuing of Completion Notices**

**a. Has this function been outsourced? (Yes or No)**

No.

**b. If yes, the name of the company to responsible for this function?**

**c. The period this company was responsible for carrying out the function?**

**5. Production and Issuing of Billing Authority requests to VOA to update rating list**

**a. Has this function been outsourced? (Yes or No)**

No.

**b. If yes, the name of the company to responsible for this function?**

**c. The period this company was responsible for carrying out the function.**

The supply of information in response to a freedom of information request does not confer an automatic right to re-use the information. You can use any information supplied for the purposes of private study and non-commercial research without requiring further permission. Similarly, information supplied can also be re-used for the purposes of news reporting. An exception to this is photographs. Please contact us if you wish to use the information for any other purpose.

Should you wish to make any further requests for information, you may find what you are looking for is already published on the [Council's web site](#) and in particular its [FOI/EIR Disclosure log](#), [Council's Publication Scheme](#), [Open Data](#) and [Facts about Coventry](#).

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: [infogov@coventry.gov.uk](mailto:infogov@coventry.gov.uk)

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email [casework@ico.org.uk](mailto:casework@ico.org.uk).

Please remember to quote the reference number above in your response.

Yours faithfully

## **Information Governance**

Encl: