



## Information Governance Team

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06 September 2021

Dear Sir/Madam

**Freedom of Information Act 2000 (FOIA)**  
**Request ID: FOI358280121**

Thank you for your request for information relating to facilities management.

You have requested the following information:

**1. Hard FM (M&E and building fabric)**

**a. Inhouse (please tick)**

Yes.

**b. Outsource (please tick)**

Yes.

**c. Name of Service Provider**

**d. Contract Start Date**

**e. Contract End Date**

**f. Retender Date**

## **g. Annual Expenditure**

For Questions 1c to 1g, following careful consideration, the information you requested falls under the exemption(s) in Section 21 of the Freedom of Information Act 2000, which relates to 'information reasonably accessible to the applicant by other means.'

The exemption applies as the information is published and publicly available to view by accessing the Council website, please use the following link:

<https://www.coventry.gov.uk/contractsregister>

## **2. Cleaning**

### **a. Inhouse (please tick)**

Yes.

### **b. Outsource (please tick)**

### **c. Name of Service Provider**

### **d. Contract Start Date**

### **e. Contract End Date**

### **f. Retender Date**

### **g. Annual Expenditure**

For Questions 2b to 2g, these are not applicable. Please refer to Question 2a.

## **3. Portering & Mail**

### **a. Inhouse (please tick)**

Yes.

### **b. Outsource (please tick)**

### **c. Name of Service Provider**

### **d. Contract Start Date**

### **e. Contract End Date**

### **f. Retender Date**

### **g. Annual Expenditure**

For Questions 3b to 3g, these are not applicable. Please refer to Question 3a.

## **4. Catering**

### **a. Inhouse (please tick)**

Yes.

### **b. Outsource (please tick)**

### **c. Name of Service Provider**

### **d. Contract Start Date**

### **e. Contract End Date**

### **f. Retender Date**

**g. Annual Expenditure**

For Questions 4b to 4g, these are not applicable. Please refer to Question 4a.

**5. Security**

**a. Inhouse (please tick)**

Yes.

**b. Outsource (please tick)**

Yes.

**c. Name of Service Provider**

SSG Security Ltd.

Stadium Traffic Management Ltd are used for event security.

**d. Contract Start Date**

1 April 2019.

For event security please refer to response provided for Question 1g.

**e. Contract End Date**

31 March 2022 with an option to extend until 31 March 2023.

For event security, please refer to Question 5d.

**f. Retender Date**

For both contracts this will be confirmed once the decision of whether to extend the contract is made.

**g. Annual Expenditure**

£332k excluding Covid-19 related security.

£116,000 (approximately) for event security.

**6. Please could you also confirm the contact details including name, job title and email address for the relevant individual (e.g. Director of Estates and Facilities) for these services?**

For facilities management and cleaning services:

Richard Moon, Director of Property Services & Development.

Email: [Richard.Moon@coventry.gov.uk](mailto:Richard.Moon@coventry.gov.uk)

For mail:

David Ashmore, Director of Housing & Transformation.

Email: [David.Ashmore@coventry.gov.uk](mailto:David.Ashmore@coventry.gov.uk)

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For information, we publish a variety of information such as: [FOI/EIR Disclosure Log](#), [Publication Scheme](#), [Facts about Coventry](#) and [Open Data](#) that you may find of useful if you are looking for information in the future.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: [infogov@coventry.gov.uk](mailto:infogov@coventry.gov.uk)

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email [icocasework@ico.org.uk](mailto:icocasework@ico.org.uk).

Please remember to quote the reference number above in your response.

Yours faithfully

**Information Governance**