



Information Governance Team

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Dear Sir/Madam

Freedom of Information Act 2000 (FOIA)

Request ID: FOI391695560

Thank you for your request for information relating to Planning Department.

You have requested the following information:

We would like to know this information in relation to the Planning Department; looking at all job types; for example; Development Services Officer (DSO) Planning Officer (PO) Senior Planning Officer (SO) & Principal Planning Officer (PPO) Team Leaders, Please specify any other roles you see fit within your own department.

1. Number of officers / structure with DM - please can you provide an organogram.

Role	Grade	FTE
Admin	Grade 2 to 5	5.4
Technicians	Grade 4	3
Planners	Grade 5	4.8
Seniors	Grade 7	6.75
Principals	Grade 8	4
Team Leaders	Grade 9	4

2. Average caseloads per officer.

Caseloads vary so the actual figures for each officer will depend on a number of factors, such as the nature and complexity of individual caseloads but are typically:

Principal: 20
Seniors: 20-40
Planners: 25-50

3. Relative salary ranges for each job type ie. PO, SO, PPO, DSO and TL

Grade	Salary Range
Grade 2	£18,198 - £18,933
Grade 3	£18,933 - £20,092
Grade 4	£19,698 - £23,080
Grade 5	£22,183 - £27,741
Grade 7	£32,234 - £38,890
Grade 8	£37,890 - £44,863
Grade 9	£43,857 - £49,449

4. Do you undertake quality or spot checks of Decision Notice, if so, which role type completes this?

Team Leaders sign off and issue decision notices with some support from Principals.

5. % of applications that dealt with as officer delegated decisions (major and minor)

In terms of total number of applications dealt with during 2021, these are as follows:

Not counted in returns: 644
Majors: 66
Minors: 291
Other: 1,260
LDCs: 231
Prior approvals: 357

The following is the link to the agendas for Planning Committee to clarify the figures above:

<https://edemocracy.coventry.gov.uk/ieListMeetings.aspx?CommitteeId=147>

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If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: infogov@coventry.gov.uk

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email icocasework@ico.org.uk.

Please remember to quote the reference number above in your response.

Yours faithfully

Information Governance