



Academy Primary School Admissions Policy 2023/24

Oversubscription criteria

If the number of applications is less than the published admission number then all applicants will be offered a place.

If there are more requests for a school than there are places available within the school's admission number, places will be allocated in accordance with the following criteria and in the order shown below:

1. Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children). Also, children who were previously looked after but ceased to be so because they were adopted, or became subject to child arrangements order or a special guardianship order and all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked-after child is defined in Section 22 of the Children Act 1989.
2. All siblings who have a brother or sister attending the school, providing that the brother or sister will continue to attend that school the following year.
3. Children of all staff who have been continuously employed by the school for a period of at least two years for the purpose of working in the school as follows:
 - All full-time teaching staff
 - All full-time support staff – defined as those on 37 week and above contract
 - All part time teaching staff with a 45% and above timetable
 - All part time support staff who work at least 15 hours per week for 37 weeks or more

The two-year qualification period may be waived if a post is hard to fill. The definition does not include contract staff. If a service has been 'in house' and is subsequently 'contracted out' children of staff will no longer be eligible for priority admission under this criterion. The definition does not include peripatetic staff

4. Children who live in the catchment area served by the school.
5. Children by reference to the distance to the preferred school.

If it is not possible to meet all of the requests in any one of the categories described above, the governors will prioritise the requests by reference to distance.



Brothers and Sisters

The governors see the benefits of children from the same family attending the same school and gives priority to brother and / or sister connections in its policy for allocating places. The definition of brother or sister includes step-brothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address. However, where schools are over-subscribed no guarantee can be given that places will be available for brothers and sisters.

Distance

If it is not possible to meet all of the requests in any one of the categories described above, the governors will prioritise the requests within that category by reference to distance. A straight-line measurement will be made, using a computerised mapping system, from the centre of the child's residence - to the centre of the preferred school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority.

Tie Breaker

Where the final place in a year group can be taken by two or more children living an equal distance from the school, the Multi Academy Trust, overseen independently, will select by drawing lots.

Home address

A pupil's home address is considered to be a residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required. Where documentary evidence can substantiate to the satisfaction of the governors that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a school place

If a school is offered on the basis of an address that is subsequently found to be different from a child's normal and permanent home address, then that place is liable to withdrawal.

Children of UK service personnel and other Crown Servants will be treated as meeting the residency criteria for a catchment area once proof of posting has been provided



Catchment area

One of the aims of local schools is to serve its neighbourhood and develop links with the local community to strengthen the school and the community.

The area served by a school is known as the catchment area (see Appendix 1) and details of specific catchment areas are available at <https://www.coventry.gov.uk/catchmentareas>

In Year Admissions

The parent of a child seeking admission to the Academy should apply for a place by completing a standard admission form, available from the Local Authority. Once completed, the form should be returned to the Local Authority using the address on the form. If a place is not available in the relevant year group, the application will be placed on the Academy's waiting list for admission into the relevant year group. If no place is immediately available, parents are entitled to appeal.

Deferred entry into Primary School

Legally a child does not have to be educated until the term after their fifth birthday. Parents may feel their child is young for their age, or there may be other reasons for wanting to delay their entry to school. This is called deferred entry.

In this situation applications for a place should be made in the normal way. The governors recommend that the parent/carer contact the head teacher of the preferred school to discuss the matter in more detail prior to submitting the application. If the parent/carer then decides to defer entry, a place will be reserved until the child starts as long as they start within the academic year. The governors cannot allocate it to another child.

Parents/carers cannot assume however that an application for a deferred entry place will be successful. It will be considered alongside all other applications in accordance with the general admissions policy.

Where a parent/carer of a summer born child wishes to defer entry until the following academic year, and wishes their child to start in reception this will mean the child is taught out of their normal age group. They should still make an application at the usual time but must notify us on the application that they will wish to request a place out of the normal age group. Parents/carers will then be contacted to discuss the matter further and should note there are no guarantees that such applications will be successful, but that each case will be considered individually.

Parents may seek a place for their child outside of their normal age group. The application will be considered alongside all other applications in accordance with the Coventry Co-ordinated Admissions Scheme. Where the application is refused the parent has a right to an appeal against the refusal of a place, unless the child has been offered a place in another year group in the school.



Part time attendance

Parents can request that their child attends part time until the child reaches compulsory school age.

Waiting List

The governors cannot always offer places at Pearl Hyde Primary School. If this is the case the child's name will be automatically placed on the school waiting list. If places become available, the governors will allocate the places in accordance with the oversubscription criteria. Applicants may therefore move both up and down the list depending on whether others joining the list meet a higher ranked oversubscription criterion.

Waiting Lists will remain in operation until the end of the Autumn term (31 December 2023). Thereafter, parents/carers will be required to register their interest in the preferred school at the beginning of each term, otherwise they will be deemed to have withdrawn their interest.

Further information on the process and timetable can be accessed via:

<https://www.coventry.gov.uk/school-admissions/primary-school-admissions/5>

Admission Numbers 2023/24

Pearl Hyde Primary School – 45



Appendix 1 - Catchment Area PEARL HYDE (effective from September 2019)

Abbotsbury Close
Ansty Road - (282 - 448)
Belgrave Road - (76 - 222 & 91 - 201)
Blandford Drive
Bodmin Road
Bridport Close
Bryanston Close
Caludon Park Avenue
Clifford Bridge Road - (269 - 273)
Corfe Close
Cranbourne Chase
Dalton Gardens
Dorchester Way
Ennerdale Lane
Farren Road - (91 & 112 Upwards)
Fontmell Close
Frampton Walk
Keswick Walk
Lulworth Close
Marnhull Close
Shillingstone Close
Snape Road
St.Justs Road
Studland Green
Sturminster Close
Swanage Green
Tapcon Way
Tarrant Walk
Tollard Close
Wareham Green
Warmwell Close
West Morland Road
Wimborne Drive