



Information Governance Team

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Dear Sir/Madam

Freedom of Information Act 2000 (FOIA)

Request ID: FOI404364424

Thank you for your request for information relating to staff home working.

You have requested the following information:

I would like to understand If the council is looking to encourage home working after pandemic.

1. Does the council have a hot desking policy?

The Council has a number of different office locations not all of which lend themselves to hot-desking. However, insofar as it can the Council operates a 'clear desk' policy that then facilitates hot desking. In addition, it has a number of 'touch down' desks at its larger offices.

2. Did the council use a hybrid model of home working and office working in 2020, before the pandemic?

Yes – prior to the pandemic they was a hybrid model to the extent that some office-based staff worked from home on a regular or occasional basis.

3. In a hybrid model how many office seats to staff ratio (people that use PC's not gardeners etc.) did you have before the pandemic?

There was not a single 'seats to staff' ratio across the Council – this very much has depended on the type and nature of accommodation in different buildings

4. Is the council continuing with Hybrid Model of home working and office working or looking to dismantle after the pandemic i.e from 24th of March 2022?

The Council will continue to operate a 'hybrid' working model after 24th March 2022, as indeed it did before the pandemic

5. If the council is continuing with the Hybrid model what is its target office seats to staff ratio?

For the reasons given in Question 3 above, there is not a single 'seats to staff' ration across Council office buildings.

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For information, we publish a variety of information such as: [FOI/EIR Disclosure Log](#), [Publication Scheme](#), [Facts about Coventry](#) and [Open Data](#) that you may find of useful if you are looking for information in the future.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: infogov@coventry.gov.uk

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email icocasework@ico.org.uk.

Please remember to quote the reference number above in your response.

Yours faithfully

Information Governance