



Information Governance Team

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Dear Sir/Madam

Freedom of Information Act 2000 (FOIA)

Request ID: FOI407070066

Thank you for your request for information relating to IT, MFD and Print Hardware.

You have requested the following information:

We would be grateful if you could help in answering our request for information, answering for A & B on questions 1-8.

a) Photocopiers/MFDs (Multi-Functional Device)

b) Printers

1. Please name all of the IT resellers that you have contacts with and buy from

a) Ricoh UK Ltd

b) Cannon

2. What is the length of the contracts, more specifically their end date, with the named IT resellers in question 1?

We can confirm that we hold this information and it is accessible to you via the Council website, please use the following link for the Contracts register:-

<https://www.coventry.gov.uk/contractsregister>

We therefore do not have to provide the information as per Section 21 of the FOIA.

- a) Please refer to the contract register COV – 8795 for Ricoh UK LTD
- b) Please refer to the contract register COV – 8948 for Canon UK Limited

3. What year and month is the next hardware refresh due?

- a) Please refer to the Contracts register COV – 8795 for Ricoh UK LTD
- b) Please refer to the Contracts register COV – 8948 for Canon UK Limited

4. Please name the number of devices deployed

- a) Ricoh 287
- B) Canon 4

5. Please name the brand of the devices mentioned

Ricoh & Cannon

6. Details on how these were procured. i.e. By Framework

i. Procurement method: Framework

ii. If Framework, please state which one

- a) CBC – KCS Central Buying Consortium Framework Y17035
- b) CCS

7. What is your annual print/copy volume and spend?

Please refer to the Contracts register in Question 2 for spend.

- a) Annual print copy volume:
Black & White Prints/copy 500,200. Spend - £16,000
Colour Prints/copy 148,000. Spend - £8,500

8. Who is the person(s) within your organization responsible for these contract(s)? Please provide their title and their contact details.

Procurement and Commissioning – tel: 024 7697 5232 (option 2)
Procurement.services@coventry.gov.uk

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If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: infogov@coventry.gov.uk

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email icocasework@ico.org.uk.

Please remember to quote the reference number above in your response.

Yours faithfully

Information Governance