



## Information Governance Team

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26 May 2022

Dear Sir/Madam

### **Freedom of Information Act 2000 (FOIA)**

**Request ID: FOI418463803**

Thank you for your request for information relating to Household Support Fund.

You have requested the following information:

**Could you please provide details of how the Household Support Fund was administered for 2021/2022 at Coventry City Council, including (if available):**

#### **1. The breakdown of the proposed and/or actual spend of the Government allocation of the Household Support Fund.**

Total Actual spend: £3,201,867.15  
Households with children: £2,175,731.48  
Households without children: £892,152.18  
Administration costs: £133,983.49

#### **2. Any eligibility criteria for allocations made using Household Support Funds.**

Individual requests and needs are assessed to ensure each person receives the right support.

#### **3. Any application forms for allocations made using Household Support Funds.**

Following careful consideration, the information you requested falls under the exemption(s) in Section 21 of the Freedom of Information Act 2000, which relates to 'information reasonably accessible to the applicant by other means.'

The exemption applies as the information is published and publicly available to view by accessing the Council website, please use the following link:

<https://www.coventry.gov.uk/council-tax-benefits/household-support-fund>

This exemption is not subject to the public interest test.

#### **4. Any internal reports or policies concerning the use of the Household Support Fund.**

We do not have a specific Household Support Fund Policy, we consider each request on an individual basis to ensure each person receives the right support.

It may be the case that you have not yet developed a policy for the Household Support Fund Extension (April – September). However, if this is the case, could you please provide:

#### **5. Details of your plans for administering the Household Support Fund Extension.**

#### **6. The breakdown of the proposed spend of the Household Support Fund extension.**

For Questions 5 and 6, the delivery plan is currently being developed while requests from individuals and families continue to be assessed to ensure the right support is provided.

#### **7. Any eligibility criteria for allocations made using the Household Support Fund extension.**

Individual requests and needs are assessed to ensure each person receives the right support.

#### **8. Any application forms for allocations made using the Household Support Fund extension.**

Please refer to Question 3.

#### **9. Any internal reports or policies concerning the use of the Household Support Fund extension.**

Please refer to Question 4.

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For information, we publish a variety of information such as: [FOI/EIR Disclosure Log](#), [Publication Scheme](#), [Facts about Coventry](#) and [Open Data](#) that you may find of useful if you are looking for information in the future.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: [infogov@coventry.gov.uk](mailto:infogov@coventry.gov.uk)

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email [icocasework@ico.org.uk](mailto:icocasework@ico.org.uk).

Please remember to quote the reference number above in your response.

Yours faithfully

**Information Governance**