



Information Governance Team

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Dear Sir/Madam

Freedom of Information Act 2000 (FOIA)

Request ID: FOI419950241

Thank you for your request for information relating to Licensing Service.

You have requested the following information:

1. Licensing Contact Info Email - Address - Phone

Email address: licensing@coventry.gov.uk

Telephone number: 02476 975 496

2. Is there a Pre-Application service available?

There is currently no Pre-Application service available, however this is something we are looking at starting up.

3. Which Local Newspapers are acceptable for notice advertisements in your area

The Coventry Observer and Coventry Evening Telegraph are both acceptable for notice advertisements in our area.

4. All Responsible Authorities Contacts, Emails and/or Address

We can confirm that we hold this information and it is accessible to you via the Council website, please use the following link: -

<https://www.coventry.gov.uk/licensing-regulation/licensing-team>

We therefore do not have to provide the information as per Section 21 of the FOIA.

5. Who serves the consultation to the Responsible Authorities applicant or authority?

The Local Authority will serve the consultation.

6. Is there an online application process available?

Yes, we do have an online application process available on Gov.uk and we accept applications via email: licensing@coventry.gov.uk

7. Please could you provide your Licensing Act Policy?

We can confirm that we hold this information and it is accessible to you via the Council website, please use the following link: -

https://www.coventry.gov.uk/downloads/download/1345/statement_of_licensing_policy

We therefore do not have to provide the information as per Section 21 of the FOIA.

8. Does the Authority have any cumulative impact zones?

No, we do not currently have any cumulative impact zones.

a. If yes please could you provide the policy for this.

Not applicable.

The supply of information in response to a FOI request does not confer an automatic right to re-use the information. You can use any information supplied for the purposes of private study and non-commercial research without requiring further permission. Similarly, information supplied can also be re-used for the purposes of news reporting. An exception to this is photographs. Please contact us if you wish to use the information for any other purpose.

For information, we publish a variety of information such as: [FOI/EIR Disclosure Log](#), [Publication Scheme](#), [Facts about Coventry](#) and [Open Data](#) that you may find of useful if you are looking for information in the future.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: infogov@coventry.gov.uk

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email icocasework@ico.org.uk.

Please remember to quote the reference number above in your response.

Yours faithfully

Information Governance

