

**Appeals procedure for Provider Causing Concern Process (PCCP)**

A provider engaged in the PCCP, who has reached stages 3 or 4, may be denied approval to deliver early education entitlement funding to 2-, 3- or 4-year-olds in Coventry. A Provider has a right provider to appeal this decision by following the procedure below.

Providers wishing to appeal an LA Panel decision to withdraw /suspend funding and support must

1. respond in writing to the Provider Causing Concern (LA) Panel within 5 working days of receipt of the notification letter, clearly stating the grounds of the appeal.

The appeal will be considered by senior leaders of the Council, who are not directly linked to the funding source.

Senior leaders will consider the appeal and a response will be communicated, in writing, within 10 working days from the date we receive your notification to appeal.

Provider Causing Concern (LA) Panel inform the provider that funding is to be withdrawn

Provider notifies the Panel Chairperson of the intention to appeal.

Appeal notification forwarded to Senior Leaders for consideration.

Senior Leader uphold PCCP panel decision.

Senior Leader revoke PCCP panel decision

Provider notified in writing that funding will be re-instated.

Provider notified in writing that funding will not be re-instated at this point.