

FOR ADDRESSEE ONLY

Parent/Carer of [...]

Address,

Education and Skills

Coventry City Council
PO Box 15, Council House
Coventry
CV1 5RR

E-mail haf@coventry.gov.uk

Dear Parent/Carer,

Book onto FREE activities this summer school holiday!

I am writing to let you know that your child(ren) are eligible to access a wide range of free holiday activities (all with food provided) during this summer school holiday as part of our Holiday Activities & Food (HAF) Programme. Below you'll see information on how to access this letter in other languages and your HAF codes. On the other side of this letter, you'll see the simple steps for how to book.

یہ خط اردو زبان میں پڑھنے کے لیے ہماری ویب سائٹ دیکھیں۔

Aby uzyskać dostęp do tego listu w języku polskim, proszę odwiedzić naszą stronę internetową.

للوصول إلى هذه الرسالة باللغة العربية ، يرجى زيارة موقعنا على الإنترنت.


بۆ دەستگەیشتن بەم نامەیه بە زمانێ کوردی سەردانی مائپەرەکه مان بکەن.

Pentru a accesa această scrisoare în limba română, vă rugăm să vizitați site-ul nostru.

Щоб отримати доступ до цього листа (українською мовою), будь ласка, відвідайте наш веб-сайт

[...]'s HAF code is [.....]

[...]'s HAF code is [.....]

Step 1: Make sure you have a Coventry City Council HAF account set up. Login or register online at www.myaccount.coventry.gov.uk/service/Coventry_HAF or scan this QR code:  You will require the HAF code(s) in this letter to create your HAF account.

Step 2: Read through the **booklet** with this letter to see the fantastic range of clubs available.

Step 3: Go to www.coventry.gov.uk/haf for more details about the clubs.

Step 4: When bookings open, follow the instructions on that webpage and **book** your child(ren) onto clubs. (Keep your **HAF code(s)** safe as it will be used as a reference for all your bookings).

Bookings will open in late June/early July. If you have registered an account with us, you will receive an email or text message the day before bookings open.

What if I don't have access to the internet or need help with my booking?

- Please call 08085 834 333 and a member of our Customer Contact Team will be able to help.
- Or, if you would like to speak to someone in person, please visit one of our local Family Hubs or libraries. For more information around opening times and locations please call 0800 887 0545 or visit www.coventry.gov.uk/familyhubs or www.coventry.gov.uk/libraries-1.

What happens next?

- Once booked, you will receive email confirmation within 3 working days and your child(ren) can attend their chosen clubs.
- Please cancel your booking if your child is not able to attend as this will free up spaces for other children. You can cancel your booking by letting the activity provider know, going to www.coventry.gov.uk/haf or by calling 08085 834 333.

To find out more, visit our website at www.coventry.gov.uk/haf or search "Coventry HAF". Alternatively, you can email us at haf@coventry.gov.uk to find out more or ask any questions you may have. Follow us on Facebook at coventryhaf and Instagram at haf_coventry for more updates!

We hope that you have a great summer school holiday!

Yours sincerely,



Rachael Sugars

Strategic Lead - Education and SEND

Coventry City Council