



Coventry SEND Support Service
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15th January 2024

— Dear Headteacher

I confirm the following regarding the SEMHL Team at Coventry SEND Support Service.

- We follow Coventry City Councils safer recruitment policy
- Senior Managers have attended Safer Recruitment Training
- All SEMHL Staff have enhanced DBS checks, these are renewed as appropriate.
- All SEMHL staff receive annual safeguarding training, along with regular updates as part of the staff CPD programme
- Senior Teachers with the service are appropriately trained DSLs and DDSLs
- Teachers hold qualified teacher status and have appropriate and extensive experience of special educational needs and disabilities.
- The Key Intervention sites are maintained by Coventry City Council and all health and safety checks are completed as per council policy.

I trust you will be assured with this confirmation letter, however, please do not hesitate to contact me should you require further information.

Yours faithfully

Kathy Gardner
SEMHL Team Lead
Coventry SEND Support Service