



**Information Governance Team**

Postal Address:  
Coventry City Council  
PO Box 15  
Council House  
Coventry  
CV1 5RR

[www.coventry.gov.uk](http://www.coventry.gov.uk)

E-mail: [infogov@coventry.gov.uk](mailto:infogov@coventry.gov.uk)

Phone: 024 7697 5408

17 February 2023

Dear Sir/Madam

**Freedom of Information Act 2000 (FOIA)**

**Request ID: FOI487092443**

Thank you for your request for information relating to ICT Documents 2023 onward.

You have requested the following information:

**I would like the organisation to provide me with the following departmental documents around ICT and corporate procurement.**

**Many organisations within your region have different document title names.**

**For all the documents I have requested, please provide me with the 2023/24 documents, I only want to only receive documents that are live and valid. If the document is a strategic plan (e.g. 2020-2025) that covers a set number of years, please provide me with the 2023 version.**

**1. 2023/24 IT Department Documents;- these types of documents have detailed information on the department's future plans and strategies. These documents could include:**

**ICT Strategy/Plan:**

We can confirm that we hold this information and it is accessible to you via the Council website, please use the following link:-

[https://www.coventry.gov.uk/downloads/download/5746/ict\\_and\\_digital\\_strategies](https://www.coventry.gov.uk/downloads/download/5746/ict_and_digital_strategies)

We therefore do not have to provide the information as per Section 21 of the FOIA.

ICT Department Plan: The 2023/24 service plan is currently being finalised. It will be published once completed.

**ICT Financial Plan:** The Budget setting process for 2023/24 is underway and details will be available on the Council's website when ratified. To assist, please see the information accessible here: <https://www.coventry.gov.uk/budgets-spending>

## **2. ICT Org Chart:- with names and job titles**

Please see the attached document.

We are unable to provide names of staff. This has been done as the Council considers that this information meets the definition for personal data set out in Section 3(2) and 3(3) of the Data Protection Act 2018 (DPA) as:

*(2) personal data means any information relating to an identified or identifiable living individual (subject to subsection (14)(c))”*

*(3) “Identifiable living individual” means a living individual who can be identified, directly or indirectly, in particular by reference to –*

*(a) an identifier such as a name, an identification number, location data or an online identifier, or  
(b) one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of the individual.”*

The Council thus considers that the requested information is caught by the exemption to disclosure contained in Section 40 (2) of the FOI Act and the related first condition of Section 40 (3).

## **3. Corporate Procurement Strategy that covers 2023/24 and more.**

The Council's Procurement Strategy for 2020-2025 is currently available via the following link:

<https://edemocracy.coventry.gov.uk/documents/s46466/Procurement%20Strategy%20-%20appendix%201.pdf>

This document outlines the Council's procurement strategy for the 5-year period outlined and is not updated on an annual basis. An updated National Procurement Strategy was published in 2022, and with the proposed Procurement Bill currently at the House of Commons to introduce new procurement legislation to public sector procurement, the Council's procurement strategy is currently under review with an updated version to be made available on the Council's website when finalised.

We therefore do not have to provide the information as per Section 21 of the FOIA.

The supply of information in response to a FOI/EIR request does not confer an automatic right to re-use the information. You can use any information supplied for the purposes of private study and non-commercial research without requiring further permission. Similarly, information supplied can also be re-used for the purposes of news reporting. An exception to this is photographs. Please contact us if you wish to use the information for any other purpose.

For information, we publish a variety of information such as: [FOI/EIR Disclosure Log](#), [Publication Scheme](#), [Facts about Coventry](#) and [Open Data](#) that you may find of useful if you are looking for information in the future.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: [infogov@coventry.gov.uk](mailto:infogov@coventry.gov.uk)

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email [icocasework@ico.org.uk](mailto:icocasework@ico.org.uk).

Please remember to quote the reference number above in your response.

Yours faithfully

**Information Governance**

