



**Information Governance Team**

Postal Address:  
Coventry City Council  
PO Box 15  
Council House  
Coventry  
CV1 5RR

[www.coventry.gov.uk](http://www.coventry.gov.uk)

E-mail: [infogov@coventry.gov.uk](mailto:infogov@coventry.gov.uk)

Phone: 024 7697 5408

08 March 2023

Dear Sir/Madam

**Freedom of Information Act 2000 (FOIA)**

**Request ID: FOI493802098**

Thank you for your request for information relating to Data Privacy Compliance Tools.

You have requested the following information:

**1. Does your organisation use any applications or software to record Record of Processing Activity (ROPA)? If so, please state the product name(s) and version numbers(s) (if known)**

No specialist software third party software is used. ROPA's are recorded on organisation wide templates using the Microsoft Office Suite.

**2. Does your organisation use any applications or software to support preparation for, or maintenance of ISO 27001 and/or ISO 27701 compliance? If so, please state the product name(s) and version numbers(s) (if known)**

No.

**3. Does your organisation use any applications or software associated with data breach management? If so, please state the product name(s) and version numbers(s) (if known)**

No.

**4. Does your organisation use any applications or software for Policy Management? If so, please state the product name(s) and version numbers(s) (if known)**

No.

**5. Does your organisation use any applications or software associated with handling FOI requests? If so, please state the product name(s) and version numbers(s) (if known)**

We use an internal bespoke solution built on Granicus GovService.

**6. Does your organisation have any plans to explore the market regarding data privacy compliance tools? If so, please describe**

There are no plans at the present time.

**7. Who is responsible for procuring ICT applications that support your organisation's Information Governance teams? A job-title & directorate will be sufficient**

Data Protection Officer & Head of Information Governance. To assist, information on selling to the council and our procurement practices can be found on our website:

<https://www.coventry.gov.uk/procurement>.

The supply of information in response to a FOI/EIR request does not confer an automatic right to re-use the information. You can use any information supplied for the purposes of private study and non-commercial research without requiring further permission. Similarly, information supplied can also be re-used for the purposes of news reporting. An exception to this is photographs. Please contact us if you wish to use the information for any other purpose.

For information, we publish a variety of information such as: [FOI/EIR Disclosure Log](#), [Publication Scheme](#), [Facts about Coventry](#) and [Open Data](#) that you may find of useful if you are looking for information in the future.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: [infogov@coventry.gov.uk](mailto:infogov@coventry.gov.uk)

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email [icocasework@ico.org.uk](mailto:icocasework@ico.org.uk).

Please remember to quote the reference number above in your response.

Yours faithfully

**Information Governance**