



**Information Governance Team**

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08 March 2023

Dear Sir/Madam

**Freedom of Information Act 2000 (FOIA)**

**Request ID: FOI492171609**

Thank you for your request for information relating to COVID-19 Inquiry.

You have requested the following information:

**Pursuant to the FOIA 2000, please could you provide the following information relating to the Council's readiness as a "Material Provider" to the requirements of the COVID-19 Inquiry. The Inquiry relates to the UK's response to and impact of the Covid-19 pandemic, and lessons learned for the future.**

**The Inquiry definition of "Material Provider ("MP")" means any person, institution or organisation, which has been asked to provide documents to the Inquiry or which has provided documents to the Inquiry.**

**1. Has the Council begun the planning and/or the process of identifying and/or gathering the documents together that are likely to be relevant for submission to the COVID-19 Inquiry?**

Yes.

**2. Has the council identified an individual or role who will be responsible for the assembly and management of the required documents relating to the COVID-19 Inquiry?**

This is a responsibility that will sit across a number of individuals.

**3. Is there a proposed timetable for the Council to find, collect, collate and store the**

## **necessary documents relating to the COVID-19 Inquiry?**

No, necessary documents will only become clear as the enquiry progresses.

The supply of information in response to a FOI/EIR request does not confer an automatic right to re-use the information. You can use any information supplied for the purposes of private study and non-commercial research without requiring further permission. Similarly, information supplied can also be re-used for the purposes of news reporting. An exception to this is photographs. Please contact us if you wish to use the information for any other purpose.

For information, we publish a variety of information such as: [FOI/EIR Disclosure Log](#), [Publication Scheme](#), [Facts about Coventry](#) and [Open Data](#) that you may find of useful if you are looking for information in the future.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: [infogov@coventry.gov.uk](mailto:infogov@coventry.gov.uk)

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email [icocasework@ico.org.uk](mailto:icocasework@ico.org.uk).

Please remember to quote the reference number above in your response.

Yours faithfully

**Information Governance**