



Information Governance Team

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Dear Sir/Madam

Freedom of Information Act 2000 (FOIA)

Request ID: FOI519979516

Thank you for your request for information relating to dog breeding licence protocols.

You have requested the following information:

1. What is the current process for a constituent applying for a breeding licence? For example, is it possible to apply online, by phone, or by completing an application form? Please provide any relevant links or details.

Following careful consideration, the information you requested falls under the exemption(s) in Section 21 of the Freedom of Information Act 2000, which relates to 'information reasonably accessible to the applicant by other means.'

The exemption applies as the information is published and publicly available to view by accessing the Council website, please use the following link:

<https://www.coventry.gov.uk/licensing-regulation/dog-breeding-licence>

This exemption is not subject to the public interest test.

2. What is the price charged for a new breeding licence?

£765.00

3. What is the price charged for the renewal of a breeding licence?

£405

License Statistics:

4. How many applications for a new licence have been received in the last 5 years? (broken down by year)

2019: 1
2020: 3
2021: 1
2022: 1
2023: 1

5. How many applications for a licence renewal have been received in the last 5 years? (broken down by year)

2019: 0
2020: 0
2021: 1
2022: 2
2023: 0

6. How many new licences have been granted as a result of an application made in the last 5 years? (broken down by year)

2019: 0
2020: 2
2021: 1
2022: 1
2023: 0 at current time, one pending inspection

7. How many licences have been renewed as a result of an application made in the last 5 years? (broken down by year)

2019: 0
2020: 0
2021: 1
2022: 2
2023: 0

8. If appropriate, please provide the grounds on which any licence (new or renewal) was refused.

Non-payment of licence fees.

9. Of the list of approved licenced breeders, please confirm the number of staff and qualifications of staff employed by each private licence holder. We are not requesting any personal details of individual staff, just the number employed by each licence holder and

their qualifications.

Staff and Licensing Regulations:

Licence 1: No staff just licensee – no qualifications in breeding but experienced in area, first aid and level 3 in pet sitting & home boarding.

Licence 2: No staff just licensee – level 1 in ultra-sounding, smart breeder certificate in implantation of animals.

Licence 3: No staff just licensee – no formal qualifications but certificate for attending Kennel Club Breed appreciation day course.

Licence 4: Licensee and partner – level 2 in dog handling and welfare.

10. How many staff members within the authority are responsible for enforcing licencing regulations and what are their roles and responsibilities relating specifically to dog breeding licenses? We are not requesting any personal details of individual staff, just the job title and the roles and responsibilities of that position (usually outlined in a role of job description)

Two.

11. What is the process/protocol that the authority takes for issuing a licence? For example, is there an inspection and report, and if so, please share the policy or protocol documents produced by your authority, or alternatively outline this process in your response.

Inspection is carried out for all new applications and renewals, Vet is in attendance with new applicants, standardised inspection form used under The Animal Welfare (licensing of Activities Involving Animals)(England) Regulations 2018.

12. If you conduct an inspection, what information do you collect for a report? For example, name, gender, microchip numbers, etc. Please list any information categories collected.

We gather all information regarding number of breeding bitches, number of puppies at time of inspection, we look at records of previous litters, check microchips, weight charts for puppies and breeding bitches.

13. What is the process/protocol for responding to a report of a breach of licensing regulation? And what is the process of dealing with a suspected breach? For example, is there an inspection, report, warning, or termination of the licence notification, court proceedings?

Contact complainant, investigate the claims, visit perpetrator and carry out an additional inspection, depending on severity and whether claims are proven will decide action taken, either a warning is given or more formal action. All visits are recorded on the Council's environmental case management system.

14. Do you keep a database of reports on suspected licensing breaches? If yes, please share the number of reports you have received for suspected licensing breaches.

Yes. No reports have been received.

15. What conditions or scenarios warrant a termination of a license?

Inadequate care and environment for dogs and puppies, if puppy farming is identified. This is difficult to determine for sure until cases come up as they are dealt with on an individual basis.

16. If a breeder buys or sells a breeding dog during the period of an issued licence, do you require them to notify you of the change at the time of the sale/purchase of the dog, or are records only updated at the time of the renewal application?

The licensee is required to contact us regarding any changes during the licence period and the licence is amended as required.

17. What steps, if any, do you take to ensure that each breeder complies with The Microchipping of Dogs (England) 2015 regulations?

All licensees must provide a copy of each litters microchip numbers.

Inspection Records:

18. How many staff were employed to conduct inspections during in the last 5 years? (broken down by year)

2019: 2
2020: 2
2021: 2
2022: 2
2023:2

19. How many inspections were conducted during in the last 5 years? (broken down by year)

2019: 0
2020: 3
2021: 1
2022: 1
2023: 0

20. How many litters were produced (and how many puppies in each litter) by each licence holder in the last 5 years? (broken down by year)

We confirm that we do not hold this information and are advising you as per Section 1(1) of the Act. We do not hold this information.

21. If you keep records of Kennel Club Assured Breeder Scheme members, please confirm which licence holders are also members of this scheme.

None are currently Kennel Club Assured Breeders.

22. Has any licence been revoked or suspended in the last 5 years? (broken down by year) If so, please provide details of the licence holder and the reason for revocation or suspension.

Nil for all years.

23. How many complaints have you received in the last 5 years? (broken down by year), and which licence holder(s) have been complained about?

Nil for all years.

24. Where a complaint has resulted in enforcement action, please confirm what enforcement action was taken and the name of the licence holder (or refer to answer above if details already provided in relation to revocation or suspension of licence).

None to date.

The supply of information in response to a FOI/EIR request does not confer an automatic right to re-use the information. You can use any information supplied for the purposes of private study and non-commercial research without requiring further permission. Similarly, information supplied can also be re-used for the purposes of news reporting. An exception to this is photographs. Please contact us if you wish to use the information for any other purpose.

For information, we publish a variety of information such as: [FOI/EIR Disclosure Log](#), [Publication Scheme](#), [Facts about Coventry](#) and [Open Data](#) that you may find of useful if you are looking for information in the future.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: infogov@coventry.gov.uk

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email icocasework@ico.org.uk.

Please remember to quote the reference number above in your response.

Yours faithfully

Information Governance