



**Information Governance Team**

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01 May 2024

Dear Sir/Madam

**Freedom of Information Act 2000 (FOIA)**

**Request ID: FOI608100414**

Thank you for your request for information relating to school lockdown procedures.

You have requested the following information:

**I am writing to you under the Freedom of Information Act 2000 to request information held by your council on school lockdown procedures, which can also be known as “sheltering in place” procedures. These are activated following an external or internal incident which has the potential to pose a threat to the safety of staff and pupils.**

**Specifically, I would like to be sent:**

**• A table breaking down all the times schools have gone into lockdown between January 1, 2018, to the most recently recorded date. I would like the table to give the name of the school, its URN, the name of its academy trust where applicable, the date on which it went into lockdown, the exact reason why the school went into lockdown and a separate column categorising the reason for the lockdown (e.g. civil disturbance, an intruder on the site, air pollution, fire nearby, a dangerous dog or malicious communications).**

We confirm that we do not hold this information and are advising you as per Section 1(1) of the Act. We do not record this information.

To assist, you may wish to contact schools directly who may hold this information. Contact details of schools are available using this link:

<https://www.coventry.gov.uk/schoolcontactdetails>

For information, we publish a variety of information such as: [FOI/EIR Disclosure Log](#), [Publication Scheme](#), [Facts about Coventry](#) and [Open Data](#) that you may find of useful if you are looking for information in the future.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: [infogov@coventry.gov.uk](mailto:infogov@coventry.gov.uk)

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email [icocasework@ico.org.uk](mailto:icocasework@ico.org.uk).

Please remember to quote the reference number above in your response.

Yours faithfully

**Information Governance**