



Information Governance Team

Postal Address:
Coventry City Council
PO Box 15
Council House
Coventry
CV1 5RR

www.coventry.gov.uk

E-mail: infogov@coventry.gov.uk

Phone: 024 7697 5408

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Dear Sir/Madam

Freedom of Information Act 2000 (FOIA)

Request ID: FOI615288176

Thank you for your request for information relating to Social Housing Decarbonisation Fund Enquires.

You have requested the following information:

Regarding your recent award and usage of the decarbonisation funds, provisioned under the “Social Housing Decarbonisation fund (All Waves), please kindly provide:

1. Detailed datasets outlining how the decarbonisation funds have been allocated and spent within your council.

Coventry City Council are working in partnership with Citizen Housing to decarbonise 2,028 Citizen properties within Coventry. The scheme will be following a fabric first approach, ensuring significant benefits for residents whilst also ensuring greater suitability for future heating decarbonisation.

The programmes predominantly consist of external wall insulation (EWI), cavity wall insulation (CWI), loft insulation, new doors and windows where appropriate, and ventilation measures.

2. Information on the entities and service providers with whom these funds were spent.

Citizen Housing – Housing Association and Consortium Partner
Sustainable Building Services UK Ltd – Principle contractor (EWI, lofts and ventilation)
Westdale Midlands Ltd – Principle contractor (EWI, lofts and ventilation)
Dyson Energy Services – Principle contractor (CWI, lofts and ventilation)

Crawford and Co - Retrofit Assessors and Coordinators
Property Tectonics - Retrofit Designer
Insite Surveyors - Planning consultants

3. Details on the services procured using the decarbonisation funds.

See response above for services and measures procured.

4. Copies of retrofit assessments and observations made by retrofit analysts during projects under these funds, redacted of any personal information.

a. Copies should ideally include samples of comments and notes made by stakeholders, to aid in assessing the type of information required.

We do not hold this information and are advising you as per Section 1(1) of the Act. This is between Citizen Housing and the tenant.

5. Documentation on the guidance and criteria followed by retrofit coordinators when approving the use of decarbonisation funds, particularly under PAS 2035 for the commercial, private, and public-sector built environments.

- The Retrofit Academy provides useful information, documentation and guidance including a PAS 2035 Process Map. That outlines the duties under PAS 2035 of the key retrofit professionals including Retrofit Coordinator.

Further information is accessible via: <https://retrofitacademy.org/knowledge/pas-2035/>

- The Government through DESNZ provides the specific contractual documentation relating to decarbonisation funds but the Retrofit Coordinator will ensure the retrofit work is lodged on Trustmark, which is the only UK Government-Endorsed Quality Scheme for work carried out in and around the home. To lodge the property improvement measures the correct evidence must be submitted including evidence photos at different stages, specifications and warranty/ guarantee information. This evidence will be gained from the Trustmark registered installer where necessary. <https://www.trustmark.org.uk/about/who-is-trustmark>

The supply of information in response to a FOI/EIR request does not confer an automatic right to re-use the information. You can use any information supplied for the purposes of private study and non-commercial research without requiring further permission. Similarly, information supplied can also be re-used for the purposes of news reporting. An exception to this is photographs. Please contact us if you wish to use the information for any other purpose.

For information, we publish a variety of information such as: [FOI/EIR Disclosure Log](#), [Publication Scheme](#), [Facts about Coventry](#) and [Open Data](#) that you may find of useful if you are looking for information in the future.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: infogov@coventry.gov.uk

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email icocasework@ico.org.uk.

Please remember to quote the reference number above in your response.

Yours faithfully

Information Governance