Coventry Safeguarding Children Partnership
Multi-Agency Training Framework

→ Introduction

This document sets out the Multi-Agency Training Framework for Coventry Safeguarding Children's Partnership (CSCP) and relates to the processes, governance, and arrangements for the Partnership training structure.

The Coventry Safeguarding Children Partnership review the full training programme on an annual basis and will look for opportunities to update and advance the training offer throughout the year with different resources and opportunities.

→ Development

The CSCP will seek to utilise internal and Partner specialisms and expertise to create and develop thematic training. This will include requesting Partner support and endorsement and working closely with the CSCP Training Officer to meet multi-agency requirements.

The CSCP renew the Partnership priorities on an annual basis based on key learning, emerging themes, and recommendations. This often enhances the training topics that are projected throughout the year.

The Training Officer will work closely with the Quality Assurance Manager to understand how learning and recommendations from multi-agency and single agency audits can be weaved throughout training and resources.

Part of the development of training will include analysis of local and national Safeguarding Practice Reviews to understand recommendations and how these can be implemented in training and practice.

The Training Officer will undertake a training needs analysis at agreed intervals to inform decisions about the range of multi-agency courses required across the partnership, this will then determine training demand and identify any training gaps.

→ Delivery

The majority of CSCP multi-agency training is delivered virtually, with a handful of face-to-face sessions. A Training Etiquette flyer has been created and endorsed by the Partnership, which is shared with all delegates prior to online training. This is to ensure that multi-agency attendees are aware of standards when attending CSCP training to assure a productive online learning environment for both the trainer/s and delegates.

Where appropriate, the CSCP Training Officer will create and co-develop webinars that can be watched as an additional resource. These will often be formatted into a 'Ted Talks' style webinar that are succinct and based on a particular theme, local update, or case.

→ Implementation

As part of the CSCP governance process, all internally developed training will be required to be agreed and signed off by the Implementation Sub-group. This process allows Partners to approve, quality assure and contribute to the training development.

→ Promotion

The CSCP regularly update the training programme, and training flyers which are shared widely throughout the Partnership. There is an expectation that all multi-agency training will be endorsed and promoted throughout agencies on a regular basis.

The CSCP will also use various other platforms to promote and showcase resources, training, and materials, such as the CSCP newsletter, and the Safeguarding Together Action Group (STAG).

→ Charges

Cancellation fees will apply to <u>all</u> agencies in the event of the delegate not attending or a substitute delegate not being identified. It is the delegates responsibility to let the training team know, in writing, if they are cancelling. This applies to both virtual and face to face training. It is the agency's responsibility to inform the training team if a delegate is off sick or no longer works for the agency.

Agencies who do not contribute to the Coventry Safeguarding Children partnership will be charged for some of the training sessions. For further details please contact the training team directly.

→ Evaluation

In order to ensure that local and national learning impacts positively on practice, all training is evaluated via Microsoft Forms at the end of each session. A link to the evaluation form is provided at the end of each training session and alongside the certificate at a later date. The Training Officer will review all evaluations, and these are often cited in the annual report.