

## Information Governance Team

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Dear Sir/Madam

## Freedom of Information Act 2000 (FOIA) Request ID: FOI649439862

Thank you for your request for information relating to working arrangements of Council staff.

You have requested the following information:

## 1. Current Working Arrangements: Could you please provide details on the current working arrangements for council employees? Specifically, I am interested in the proportion of staff working:

- A. Fully remotely,
- B. Fully in-office, and
- C. On a hybrid basis (part remote, part in-office).

We confirm that we do not hold this information and are advising you as per Section 1(1) of the Act. This information is not recorded.

2. Hybrid/Home Working Policy: If applicable, could you share a copy of the council's policy or guidelines on hybrid and/or home working, including any updates or changes made since the onset of the COVID-19 pandemic.

Please see the attached document.

3. Any job roles where working from home or hybrid working is not permitted.

Please refer to Question 2.

The supply of information in response to a FOI/EIR request does not confer an automatic right to re-use the information. You can use any information supplied for the purposes of private study and non-commercial research without requiring further permission. Similarly, information supplied can also be re-used for the purposes of news reporting. An exception to this is photographs. Please contact us if you wish to use the information for any other purpose.

For information, we publish a variety of information such as: <u>FOI/EIR Disclosure Log</u>, <u>Publication</u> <u>Scheme</u>, <u>Facts about Coventry</u> and <u>Open Data</u> that you may find of useful if you are looking for information in the future.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: <u>infogov@coventry.gov.uk</u>

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email <a href="mailto:icocasework@ico.org.uk">icocasework@ico.org.uk</a>.

Please remember to quote the reference number above in your response.

Yours faithfully

**Information Governance**