Primary Fair Access

Retrospective Referral

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| **SCHOOL** |  |
| **NAMED CONTACT AT SCHOOL** |  |
| **SCHOOL CONTACT EMAIL ADDRESS** |  |
| **REFERRED TO FAP PANEL DATE** |  |

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| **PUPIL DETAILS** | | | | | | |
| namE: | |  | | | | |
| Address: | |  | | | | |
| UPN: |  | | | ULN: |  | |
| DOB: |  | | | NCy: |  | |
| CHILD IN CARE | | YES / NO | PUPIL PREMIUM | | | YES / NO |
| SOCIAL CARE INVOLVEMENT | | YES / NO | EHCP | | | YES / NO  PHONE: |
| CIN | | YES / NO | SEN K | | | YES / NO |
| CP | | YES / NO | EHCNA IN PROCESS | | | YES / NO |

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| **PARENT/ CARER DETAILS** | | | |
| 1  NAME: |  | RELATIONSHIP TO PUPIL |  |
| BRIEF FAMILY BACKGROUND (including engagement with the school) |  | | |

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| **REASON FOR REFERRAL** |
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| **AGENCY INVOLVEMENT** | **DATES:** | **ANY ADDITIONAL INFORMATION** |
| Coventry SEND Team |  |  |
| Coventry Educational Psychology |  |  |
| Coventry SEMHL |  |  |
| Coventry Virtual School |  |  |
| Early Help |  |  |
| School Nurse |  |  |
| CAMHS |  |  |
| Coventry Youth Justice Service |  |  |
| Police |  |  |
| Other |  |  |
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| **TOOLS / ASSESSMENTS USED BY SCHOOL:** | | | |
| ‘ABC’ sheets (Antecedent, Behaviour, Consequence) |  | 1:1 Student Interviews |  |
| Behaviour Report |  | Adverse Childhood Experiences profile |  |
| Dimensions Tool |  | My Support Plan |  |
| Observations |  | Strength & Difficulties Questionnaire |  |
| Speech & Language Assessment |  | Risk assessment |  |
| Warwick & Edinburgh Measure of well being scale |  |  |  |
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| **INTERVENTIONS:** | **START DATE** | **END DATE** | **DETAILS & IMPACT** |
| Therapeutic intervention |  |  |  |
| Timetable variation |  |  |  |
| Key Worker |  |  |  |
| Placement at The Key |  |  |  |
| In-school Alternative Provision |  |  |  |
| External Alternative Provision |  |  |  |
| Speech & Language |  |  |  |
| Academic intervention |  |  |  |
| Attendance intervention |  |  |  |
| PEP |  |  |  |
| Positive handling plan |  |  |  |
| Pastoral support plan |  |  |  |

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| **LEARNING NEEDS** | |
| Levels, set or grouping |  |
| Learning difficulties |  |
| Other relevant information. | |

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| **SUSPENSIONS** | | | |
|  | **Start date** | **No. of days** | **Reason for suspension** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |
| 8 |  |  |  |
| 9 |  |  |  |

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| **SCHOOLS ATTENDED** |
| Date of admission to current school: |
| Previous schools: |
| 1. Date admitted: Date of leaving: |
| 2. Date admitted: Date of leaving: |
| 3. Date admitted: Date of leaving: |

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| **ATTENDANCE DATA** |
| **Last academic year:** Actual: Possible:  **This academic year thus far:** Actual: Possible: |

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| **DIAGNOSES / AREAS UNDER INVESTIGATION (E.G. ASD, ADHD, ETC)** |
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| **BRIEF OVERVIEW OF NEEDS IN THE CURRENT YEAR GROUP** |
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Please attach….

1. An up-to-date attendance record for the current year.
2. A behaviour record in pdf format. ***Please ensure that if other students names are mentioned that these are redacted.***

No other additional documents are required.

Signed (Headteacher) ………………………………………………………………… Date:…………………………………………..

Print Name:…………………………………………………………………