



TOTAL
TOTAL UK

Total 112 Brinkley Rd.
Total 142 Foleyston Rd.

Coventry City Council
Environmental Health Department
Broadgate House
Broadgate
Coventry
CV1 1NH



25/08/2011

Dear Sir,

RE:- Vapour Recovery Permit Transfer

You may be aware that Total UK Ltd has agreed to sell it's petrol filling station network to Rontec LLP. The sale is likely to be completed on 31st October 2011.

The administration of the permits will continue to be handled by this department and from the above address but the name of the owner will change from, Total UK Ltd to, Rontec Watford Ltd.

Please find attached completed transfer forms for each of the sites covered by your Authority. We have also included a single cheque, based on the fee of £75 per site, to cover the total fee required. Please advise if any adjustment is required.

We trust you will find this approach acceptable and would be grateful if you could acknowledge receipt of this letter and enclosures.

Should you prefer to communicate via e-mail our address is:-

rm.gb-mb-engineering-helpdesk@total.co.uk

Yours faithfully

Pat Treanor

P B Treanor
Engineering Services Manager



INVESTOR IN PEOPLE



VAPOUR RECOVERY PART B TRANSFER FORM

Coventry City Council

For Local Authority use only		
Application Reference:	Officer Reference:	Date received:

A1 Applicant details

A1.1 Name of the installation

FOLESHILL ROAD SERVICE STATION

Site No:-2417

A1.2 Please give the address of the site of the installation

650 - 654 FOLESHILL ROAD

COVENTRY Warwickshire

Postcode CV6 5HR

Telephone 02476 669632

A1.3 Permit reference number

142

A2.1 The Operator – please provide the full name of company or corporate body

Total UK Ltd

Trading/business name (if different)

Registered Office address

* correspondence address

40 Clarendon Road

Watford

Hertfordshire

Postcode: WD17 1TQ

Principal Office address (if different)

* correspondence address

Postcode:

Company registration number

553535

Please indicate which address correspondence concerning this transfer should be sent to.

A4.1 Who can we contact about your application to have this permit transferred to you ?

It will help us to have someone who we can contact directly with any questions about the application to transfer this permit to you. The person you name should have the authority to act on behalf of the operator. This can be an agent or consultant rather than the operator.

Name: Sheila Disspain

Position : Engineering and Administration Assistant

Address: 40 Clarendon Road, Watford, Hertfordshire

Postcode: WD17 1TQ

Telephone number: 01923 693698

Fax Number: 01923 694452

Email address: rm.gb-mb-engineering-helpdesk@total.co.uk

B1 Do you wish to transfer the permit in whole or in part?

Transfer whole permit

Partial transfer

In the case of partial transfer only please fill in the table below with details of which parts of the installation are to be transferred to the proposed transferee, 'the transferred unit', and which parts of the installation will be retained by the original operator.

In Column 1, Box A, *Activities in the stationary technical unit which are to be retained by the operator*

Please identify all activities listed in Schedule 1 to the EP Regulations that are proposed to be retained by the original operator in the stationary technical unit of the installation.

In Column 1, Box B *Directly associated activities which are to be retained by the operator*

Please identify any directly associated activities that are proposed to be retained by the original operator on the same site which:

- * have a technical connection with the activities in the stationary technical unit
- * could have an effect on pollution

The transferred unit

In Column 1, Box A(i), *Activities in the stationary technical unit which are to, or have, ceased operation.*

Please identify all activities listed in Schedule 1 to the EP Regulations that are proposed to

B.1.2 Site Maps

You do not need to provide a site map in the case of an application to transfer the whole of your permit.

In the case of partial transfer of the permit only please provide:-

* A suitable plan or map showing the activities on the site which are to be retained by the original operator and the activities which are proposed to transfer to the proposed transferee (the transferred unit) within the extent of the installation.

Doc Reference

B2 Additional information

B2.1 Please supply any additional information which you would like us to take account of in considering this application for transfer.

Doc Reference

C1 Fees and Charges

The enclosed charging scheme leaflet gives details of how to calculate the fee for an application to transfer a permit. Your application cannot be processed unless the correct fee is enclosed.

C1.1 Please state the amount enclosed as a fee for this application.

For the local authority

£ 75:00 (cheques should be made payable to [Council])

For the Environment Agency

£ (cheques should be made payable to [])

We will confirm receipt of this fee when we write to you acknowledging your transfer application.

C1.2 Please give any company purchase order number or other reference you wish to be used in relation to this fee.

It is an offence under Regulation 38 of the EP Regulations, for the purpose of obtaining the transfer, or partial transfer of a permit (for yourself or anyone else) to:

- make a false statement which you know to be false or misleading in a material particular,
- recklessly make a statement which is false or misleading in a material particular.

If you make a false statement

- we may prosecute you, and
- if you are convicted, you are liable to a fine or imprisonment (or both).

C4 Declaration by transferees*: previous offences (delete whichever is inapplicable)

I/We certify

EITHER

No offences have been committed in the previous five years which are relevant to my/our competence to operate this installation in accordance with the EP Regulations.

OR

The following offences have been committed in the previous five years which may be relevant to my/our competence to operating this installation in accordance with the regulations:

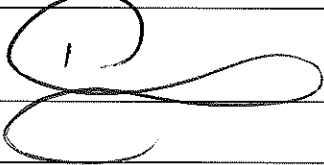
C5.2 Signature of the proposed transferee(s)* applying to take over responsibility for the permit or part of the permit

I / We certify that the information in this transfer application is correct. I / We apply for a permit in respect of the particulars described in this transfer application (including supporting documentation) I / We have supplied.

Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.

For the transfer application to:

Installation name: **FOLESHILL ROAD SERVICE STATION**

Signature 

Name **David Davis**

Position **Head of Property – Rontec Watford Ltd**

Date **10/08/2011**

Signature

Name

Position

Date

** Where more than one person is defined as the proposed transferee, all should sign. Where a company or other body corporate – an authorised person should sign and provide evidence of authority from the board of the company or body corporate.*