



1 7 3 3 0 7

Handwritten initials

cleaning Machine service Schedule (all solvents)

ONE SHEET PER MACHINE

(1) STILL Multi-solvent see 24 item (f)				(11) LOADING DOOR			
a) Rake out still		✓		a) Check: Loading door seal		✓	
b) Replace door seal		✓		b) Hinge for wear & adjustment		✓	
c) Clean sight glass		✓		c) Interlock & micro switch for operation		✓	
d) Check: sight glass seal		✓		d) loading door locking mechanism operation		✓	
e) Solvent level switch condition and operation		✓		e) Drum for damage		✓	
f) Element connections		✓		(12) BELTS			
g) Water Levels		✓		a) Check: For wear, adjustment / replace as required		✓	
h) Interlock and micro switch operation		✓		b) Guards correctly fitted		✓	
i) Visual check for wear/corrosion		✓		(13) BEARING HOUSING			
(2) STILLS WITH SLUDGE PUMP-OUT				a) Check: bolts		✓	
a) Check: outlet / drain and associated pipe work condition				(14) SOAP INJECTORS - HOPPER			
b) valves condition and operation				a) Check: Operation and correct dosage		✓	
c) sludge drum float condition and operation		N/A		b) Amount injected: Perc 3ml per ltr distilled			ml
d) pump operation				c) G.E. 2 ml per ltr distilled		✓	ml
e) for leaks				(15) BASE TANKS			
(3) SEPARATORS Multi-solvent see 24 items (c) (d) (e)				a) Clean: Sight glasses		✓	
a) Drain	1	✓	2 ✓	b) Tanks		✓	
b) Check water drain valve	1	✓	2 ✓	c) Check: Seals		✓	
c) Clean separator & sight glass	1	✓	2 ✓	(17) CARBON RECOVERY UNIT			
(4) CONDENSER				a) Check: Fan/pump drive belt			
a) Change: lid seal (essential on perc machines)		—		b) Water level			N/A A
b) Check: Coil and housing condition clean if required		✓		c) Elements (clamp test)			
b) Modulating valve operation (danfoss)		✓		d) Boiler / heat source			
(5) ECO FILTER				E) Visual inspection: Run to ensure unit gets hot			
a) Remove filter and clean	1	✓	2 —	(18) ELECTRICAL			
b) Check: discs	1	✓	2 —	a) Check: 3PH terminals in machine panel		✓	
c) seals	1	✓	2 —	b) Rotation of all motors		✓	
d) belts	1	✓	2 —	c) Lamps		✓	
(6) CARBON FILTER				d) Thermostats / sensors		✓	
a) Change cartridge (G.E. machines only)	1	—	2 —	e) Clamp test: Still and dry elements	S	✓	A D ✓ A
b) Check seals	1	✓	2 —	(19) PNEUMATICS			
(7) RECOVERY HEAD				a) Check: Air regulator per manufacture instructions		✓	Bar
a) Remove and clean: Evaporator		CLEANED ✓		b) Air lubricator per manufacture instructions		✓	
b) Heater Coil		—		c) For air leaks		✓	
c) Clean: Lint from all ducting		✓		(20) FIXINGS			
d) Check: Batteries, pipes & housings for corrosion and wear		✓		a) Holding down bolts		✓	
e) lint screens for wear clean / replace as required		✓		(21) STRAINERS			
f) Solvent line & filters from recovery to separator		✓		a) Clean: Water - steam		W ✓	S —
g) All seals (replace if required)		✓		(22) MISCELLANEOUS			
h) Interlock and micro switch operation		✓		a) Clean: Cooling fan grills on all motors		✓	
i) Dry control for operation		✓		b) Clean: Vent and filter on inverter housing		✓	
(8) SELF CLEANING LINT SCREEN				(23) RUN M/C CHECK 2 BATH + GARMENTS			
a) Clean bars		✓		a) Check: Filter pressure (1 bar)	1	✓	2 —
b) Clean Strainer (if fitted)		—		b) Distillation satisfactory		✓	
(9) SOLVENT CHILLER (if used)				c) Valve operation		✓	
a) Check: seal		✓		d) Fridge gas level		✓	
b) Remove & clean		✓		e) Fridge HP per manufacture instructions		✓	
(10) BULBON TRAP				f) Solvent leaks		✓	
a) Check: Interlock and microswitch operation		✓		g) Drying satisfactory		✓	
b) Seal (replace if required)		✓		h) Boilers Making correct pressure	S	✓	D ✓
c) Solvent pipe from cage to basket		✓					
d) Solvent Level control for operation		✓					
(24) MULTI-SOLVENT MACHINE ONLY							
a) Clean: Vacuum tank and floats		✓		f) Clean: Anti-foam probes in still		✓	
b) Locking tank and floats		✓		g) Vacuum pump strainer		✓	
c) Primary separator and float		✓		h) Check: Nitrogen system		✓	
d) Secondary separator and float		✓		i) Vacuum (still & drum)	S	✓	D ✓
e) Probe in separator		✓					

Branch name and code: ASA COVENTRY 1733 Machine type conversion, filtration, still: Still
 Machine make, model, s/n, year of manufacture: UNION HP850-613-M1-0323-A-2001
 Engineers name: LEN SURGENOR JOB SHEET No. 035359 DATE: 11-1-12
 Signature of branch manager (if not available engineer assisting with the service): [Signature]
 Top copy: Send to Gateshead Duplicate copy: Leave in branch