

Solvent Inventory Cheylesmore

C	D	R	SHOP	DATE	LSOL	KGDC	DRUMS
1	1	2	1822	25/09/2010	0	138	0
1	1	2	1822	18/09/2010	0	165	1
1	1	2	1822	11/09/2010	0	187	0
1	1	2	1822	04/09/2010	0	134	0
1	1	2	1822	28/08/2010	0	229	0
1	1	2	1822	21/08/2010	0	178	0
1	1	2	1822	14/08/2010	0	145	0
1	1	2	1822	07/08/2010	0	251	0
1	1	2	1822	31/07/2010	0	243	0
1	1	2	1822	24/07/2010	20	184	0
1	1	2	1822	17/07/2010	0	212	0
1	1	2	1822	10/07/2010	0	153	0
1	1	2	1822	03/07/2010	0	197	0
1	1	2	1822	26/06/2010	0	217	0
1	1	2	1822	19/06/2010	0	187	0
1	1	2	1822	12/06/2010	0	301	0
1	1	2	1822	05/06/2010	0	340	0
1	1	2	1822	29/05/2010	40	403	0
1	1	2	1822	22/05/2010	0	267	0
1	1	2	1822	15/05/2010	0	411	0
1	1	2	1822	08/05/2010	0	598	0
1	1	2	1822	01/05/2010	0	315	0
1	1	2	1822	24/04/2010	0	261	0
1	1	2	1822	17/04/2010	0	273	0
1	1	2	1822	10/04/2010	0	186	0
1	1	2	1822	03/04/2010	40	103	0
1	1	2	1822	27/03/2010	0	199	0
1	1	2	1822	20/03/2010	0	176	0
1	1	2	1822	13/03/2010	0	133	0
1	1	2	1822	06/03/2010	0	191	0
1	1	2	1822	27/02/2010	0	195	0
1	1	2	1822	20/02/2010	0	141	0
1	1	2	1822	13/02/2010	0	119	2
1	1	2	1822	06/02/2010	0	141	0
1	1	2	1822	30/01/2010	0	130	0
1	1	2	1822	23/01/2010	0	122	0
1	1	2	1822	16/01/2010	0	81	0
1	1	2	1822	09/01/2010	0	177	0
1	1	2	1822	02/01/2010	0	250	0
1	1	2	1822	26/12/2009	0	0	0
1	1	2	1822	19/12/2009	0	127	0
1	1	2	1822	12/12/2009	0	167	0
1	1	2	1822	05/12/2009	0	143	0
1	1	2	1822	28/11/2009	0	196	0
1	1	2	1822	21/11/2009	0	136	0
1	1	2	1822	14/11/2009	0	158	0
1	1	2	1822	07/11/2009	0	140	0
1	1	2	1822	31/10/2009	0	128	0
1	1	2	1822	24/10/2009	0	112	0
1	1	2	1822	17/10/2009	0	132	1
1	1	2	1822	10/10/2009	0	220	0
1	1	2	1822	03/10/2009	0	172	0
Totals					100	10164	4

KEY	
LSOL	Litres of solvent delivered per week
KGDC	Weight of clothes cleaned per week
DRUMS	Number of still residue drums removed per week
	Figure not entered at branch level

TRAINED STAFF	
Sharon	Vinyard
Kelly	Mittar

(Drum not included in calculation as residues from previous weeks)

Solvent used(delivered) = 100 Ltrs Siloxane
 Weight of Dry Cleaning = 10164 Kg
 Residue removal - 3 drums x 120 Ltrs = 360 Ltrs(15% allowance applied)
 Spotting chemicals = 0



Annual Drycleaning Machine service Schedule (all solvents)

PLEASE USE ADDITIONAL INFORMATION NOTES ONE SHEET PER MACHINE

(1) STILL		Multi-solvent see 24 Item (f)		(11) LOADING DOOR			
a) Rake out still				a) Check: Loading door seal			
b) Replace door seal				b) Hinge for wear & adjustment			
c) Clean sight glass				c) Interlock & micro switch for operation			
d) Check: sight glass seal				d) loading door locking mechanism operation			
e) Solvent level switch condition and operation				e) Drum for damage			
f) Element connections				(12) BELTS			
g) Water Levels				a) Check: For wear, adjustment / replace as required			
h) Interlock and micro switch operation				b) Guards correctly fitted			
i) Visual check for wear/corrosion				(13) BEARING HOUSING			
(2) STILLS WITH SLUDGE PUMP-OUT				a) Check: bolts			
a) Check: outlet / drain and associated pipe work condition				(14) SOAP INJECTOR/S - HOPPER			
b) valves condition and operation				a) Check : Operation and correct dosage			
c) sludge drum float condition and operation				b) Amount Injected: Perc 3ml per ltr distilled			ml
d) pump operation				c) G.E. 2 ml per ltr distilled			ml
e) for leaks				(15) BASE TANKS			
(3) SEPARATOR/S				a) Clean: Sight glasses			
Multi-solvent see 24 Items (c) (d) (e)				b) Tanks			
a) Drain	1	2		c) Check: Seals			
b) Check water drain valve	1	2		(17) CARBON RECOVERY UNIT			
c) Clean separator & sight glass	1	2		a) Check: Fan/pump drive belt			
(4) CONDENSER				b) Water level			
a) Change: lid seal (essential on perc machines)				c) Elements (clamp test)			A
b) Check: Coil and housing condition clean if required				d) Boiler / heat source			
b) Modulating valve operation (danloss)				(18) ELECTRICAL			
(5) ECO FILTER				E) Visual inspection: Run to ensure unit gets hot			
a) Remove filter and clean	1	2		(19) PNEUMATICS			
b) Check: discs	1	2		a) Check: Air regulator per manufacture instructions			Bar
c) seals	1	2		b) Air lubricator per manufacture instructions			
d) belts	1	2		c) For air leaks			
(6) CARBON FILTER				(20) FIXINGS			
a) Change cartridge (G.E. machines only)	1	2		a) Holding down bolts			
b) Check seals	1	2		(21) STRAINERS			
(7) RECOVERY HEAD				a) Clean: Water - steam			W S
a) Remove and clean: Evaporator				(22) MISCELLANEOUS			
b) Heater Coil				a) Clean: Cooling fan grills on all motors			
c) Clean: Lint from all ducting				b) Clean: Vent and filter on Inverter housing			
d) Check: Batteries, pipes & housings for corrosion and wear				(23) RUN M/C CHECK 2 BATH +GARMENTS			
e) lint screens for wear clean / replace as required				a) Check: Filter pressure (1 bar)	1	2	
f) Solvent line & filters from recovery to separator				b) Distillation satisfactory			
g) All seals (replace if required)				c) Valve operation			
h) Interlock and micro switch operation				d) Fridge gas level			
i) Dry control for operation				e) Fridge HP per manufacture instructions			
(8) SELF-CLEANING LINT-SCREEN				f) Solvent leaks			
a) Clean bars				g) Drying satisfactory			
b) Clean Strainer (if fitted)				h) Boilers Making correct pressure			S D
(9) SOLVENT CHILLER (if fitted)				(24) MULTI-SOLVENT MACHINE ONLY			
a) Check: seal				a) Clean: Vacuum tank and floats			
b) Remove & clean				b) Locking tank and floats			
(10) BUTTON TRAP				f) Clean: Anti-foam probes in still			
a) Check: Interlock and microswitch operation				g) Vacuum pump strainer			
b) Seal (replace if required)				h) Check: Nitrogen system			
c) Solvent pipe from cage to basket				i) Vacuum (still & drum)			S D
d) Solvent Level control for operation							

Branch name and code: _____ Machine type conversion, filtration, still: _____
 Machine make, model, s/n, year of manufacture: _____
 Engineers name: _____ JOB SHEET No. _____ DATE: _____
 Signature of branch manager (if not available engineer assisting with the service): _____
 Top copy: Send to Gateshead Duplicate copy: Leave in branch