

Coventry City Council

NON-PROFIT ORGANIZATION

31 OCT 2006

RECEIVED

**Part B Application Form  
Application for a Permit  
Pollution Prevention and Control Act, 1999  
Pollution Prevention and Control (England and Wales) Regulations 2000 (as amended)  
Local Authority Pollution Prevention and Control**

**INTRODUCTION**

**When to use this form**

Use this form if you are applying for a permit to a Local Authority to operate a dry cleaning installation as defined in Schedule 1 of The Solvent Emissions (England and Wales) Regulations, 2004 SI 107.

**Before you start to fill in this form**

Please read the DEFRA general guidance manual issued for LA-IPPC and LAPPC. This contains a list of other documents you may need to refer to when you are preparing your application, and explains some of the technical terms used. You will also need to read the relevant sector guidance note, BREF note or process guidance note as relevant. The Pollution Prevention and Control (England and Wales) Regulations 2000 can be obtained from The Stationary Office, or viewed on their website at: [www.legislation.hmso.gov.uk/si/si2000/20001973.htm](http://www.legislation.hmso.gov.uk/si/si2000/20001973.htm).

**Which parts of the form to fill in**

You should fill in as much of this form as possible. The appropriate fee must be enclosed with the application to enable it to be processed further. When completed return to:

**Coventry City Council  
Environmental Protection  
Environmental Health  
Room 305 Broadgate House  
Broadgate  
Coventry  
CV1 1NH**

**Other documents you may need to submit**

There are a number of other documents you will need to send us with your application. Each time a request for a document is made in the application form you will need to record a document reference number for the document or documents that you are submitting in the space provided on the form for this purpose. Please also mark the document(s) clearly with this reference number and the application reference number (if you have been given one, it will be at the top of the form on page 3). If you do not have either of these, please use the name of the installation.

**Using continuation sheets**

In the case of the questions on the application form itself, please use a continuation sheet if you need extra space; but please indicate clearly on the form that you have done so by stating a document reference number for that continuation sheet. Please also mark the continuation sheet itself clearly with the information referred to above.



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**Copies**

Please send the original and three copies of the form and all other supporting material, to assist consultation.

**If you need help and advice**

We have made the application form as straightforward as possible, but please get in touch with us at the Local Authority address given above if you need any advice on how to set out the information we need.

## LAPPC Application Form: to be Completed by the Operator

For Local Authority use		
Application Reference:	Officer Reference:	Date Received:

### A1.1. Name of the premises

SS PROFESSIONAL DRYCLEANERS

### A1.2. Please give the address of the premises

633 STONEY STANTON ROAD  
COVENTRY

Postcode: CV6 5GA Telephone: 02476 666521.

Ordnance Survey national grid reference 8 characters:

(For example, SJ 123 456)

*I think this is the number, could you please check.*

*There are a number of Internet mapping sites that will convert a Post Code to a grid references*

### A1.3. Do you have an existing permit for a dry cleaning installation?

Yes

No



**A2.1. The Applicant**

Please provide the full name of company or corporate body or the name of the sole trader or the names of the partners

JUGOESH SINGH / HARJINDER SINGH JOHAR

Trading/business name (if different):

\_\_\_\_\_

Registered Office address:

633 STONEY STANTON ROAD

\_\_\_\_\_

\_\_\_\_\_

Postcode: CV6 5GA Telephone: 02476 66682

**A2.2. Holding Companies**

Is the operator a subsidiary of a holding company within the meaning of Section 736 of the Companies Act 1985?

No

Yes - Name of ultimate holding company: \_\_\_\_\_

Ultimate holding company Registered office address:

\_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_ Telephone: \_\_\_\_\_



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### A3.1. Who can we Contact about your Application?

*It will help us to have someone who we can contact directly with any questions about your application. The person you name should have the authority to act on behalf of the operator. This could be an agent or consultant rather than the operator.*

Name: HARJINDER SINGH JOHAL

Position: MANAGER

Address: 633 STONEY STANTON ROAD  
COVENTRY

Postcode: CV6 5EA

Telephone Number: 02476 666521

Fax Number: —————|—————

E-mail Address: \_\_\_\_\_





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## B. About the installation

### B1.2. Please provide a plan of the premises showing the location of:

- (a) The premises
- (b) Where the dry cleaning machine(s) will be installed
- (c) Where the dry cleaning solvents will be stored
- (d) Where the dry cleaning residue will be stored
- (e) Any drains within the installation and in the immediate area of the installation which may be affected as a result of any potential Volatile Organic Compound (VOC) release from the dry cleaning operations

Document Reference: A1

### B1.3. Please provide a description of the location and methods of storage of:

- (a) Dry cleaning solvents — 2 X 10 LITRES STORED IN Rear off Shop cupboard.
- (b) Dry cleaning residue — 1 X 10 LITRE — AT Rear off building for collection by a Chemical Reclamation Company — To be analysed

Document Reference: \_\_\_\_\_

### B1.4. Please provide information regarding the:

- (a) Make — ~~MITO 22~~ AMN
- (b) Model name/number — MITO 22
- (c) Serial number — CC 1208
- (d) Load capacity — 22-25 LBS
- (e) Date of installation 16/8/05
- (f) Type of dry cleaning solvent used for each machine. Perc

Document Reference: See Above

### B1.5. Maintenance

Please provide details, including a schedule, of checking and maintenance procedures for each machine. This should include the machine manufacturer's recommended operating procedures, checking and maintenance requirements and any other additional procedures undertaken by the operator. This should be submitted in a form of a list of the activities carried out and their frequencies.

Document Reference: x A2

### B1.6. Other use of solvents

Provide details of any other activities carried out within the dry cleaning installation which involve the use of organic solvents in particular spot clean solutions, water-proofing solutions and any other solvents or solvent borne preparations

Document Reference: x A3

### B1.7. Staff Training

Provide details on the training and relevant qualifications regarding operating and maintaining the dry cleaning machines. This should include details of operation of dry cleaning machines, control and use of dry cleaning solvents and location of machine's operating manuals.

Document Reference: WE TRAIN OUR STAFF TO USE MACHINES

### B1.8. Product weight

Specify how the product will be weighed and recorded weekly and annually.

Document Reference: Brought scales to record weights -

### B1.9. Determination of solvent consumption

Provide details how the mass or volume of solvent used will be determined and recorded weekly and annually (due to the low use spot cleaning solvents they need only to be determined annually).

Document Reference: ~~None~~ per the system - A4

## B2.0. Risk Phrase Solvents

At the time of writing and in the future it is believed unlikely that these materials will be used within the dry cleaning industry. *(Details of the risk phrases of the materials used can be found on the original suppliers packaging and in the Materials Safety Data Sheet (MSDS) for the product)*

### **B2.1 Are any substances or preparations which, because of their VOC content are required to carry one or more of the following risk phrases, used within the installation:**

- R45 - May cause cancer
- R46 - May cause heritable genetic damage
- R49 - May cause cancer by inhalation
- R60 - May impair fertility
- R49 - May cause harm to the unborn child.

*Your supplier should be able to advise you whether any such substances or preparations are being supplied.*

Yes

No

If Yes, provide full details of how and why these risk phrase materials are used and how the requirements of the amendment 1C of Schedule 1 of The Solvent Emissions (England and Wales) Regulations, 2004 SI 107, substitution, control and limiting of emissions of risk phrase materials will be met.

**Document Reference:** \_\_\_\_\_



## C1. Fees and Charges

The enclosed charging scheme leaflet gives details of how to calculate the application fee. Your application cannot be processed unless the application fee is correct and enclosed.

### C1.1. Please state the amount enclosed as an application fee for this installation.

£ 134'00 Cheques should be made payable to: Coventry City Council

We will confirm receipt of this fee when we write to you acknowledging your application.

### C1.2.

Please give any company purchase order number or other reference you wish to be used in relation to this fee.

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## C2. Annual charges

If we grant you a permit, you will be required to pay an annual subsistence charge. If you don't pay, your permit can be revoked and you will not be able to operate your installation.

### C2.1.

Please provide details of the address you wish invoices to be sent to and details of someone we may contact about fees and charges.

JANE ADDRESS - -

Postcode: \_\_\_\_\_ Telephone: \_\_\_\_\_



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### C3. Commercial confidentiality

#### C3.1.

Is there any information in the application that you wish to justify being kept from the public register on the grounds of commercial confidentiality?

Yes

No

If **Yes**, please provide full justification, considering the definition of commercial confidentiality within the PPC regulations.

**Document Reference:** \_\_\_\_\_

### C4. Data Protection

The information you give will be used by the Local Authority to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and/or disclose any of the information you give us in order to:

- Consult with the public, public bodies and other organisations
- Carry out statistical analysis, research and development on environmental issues
- Provide public register information to enquirers
- Investigate possible breaches of environmental law and take any resulting action
- Prevent breaches of environmental law
- Assess customer service satisfaction and improve our service

We may pass on the information to agents/ representatives who we ask to do any of these things on our behalf.

It is an offence under Regulation 32 of the PPC regulations, for the purpose of obtaining a permit (for yourself or anyone else) to:

- Make a false statement which you know to be false or misleading in a material particular
- Recklessly make a statement which is false or misleading in a material particular.

**If you make a false statement we may prosecute you, and if you are convicted, you are liable to a fine or imprisonment (or both).**



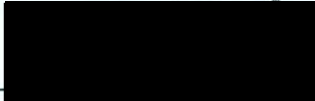
**C5. Declaration**

**C5.1. Signature of current applicant(s)\***

I / We certify that the information in this application is correct. I / We apply for a permit in respect of the particulars described in this application (including supporting documentation) I / We have supplied. Please note that each individual applicant must sign the declaration themselves, even if an agent is acting on their behalf.

For the application from: Jugdeesh Singh / Haginder Singh Johal

Premises Name: 18 18/19 Professional Dry Cleaner

Signature: 

Name: Haginder Singh Johal

Position: MANAGER

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

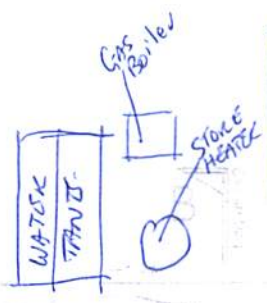
Date: \_\_\_\_\_

*\* Where more than one person is defined as the applicant, all should sign. Where a company or other body corporate - an authorised person should sign and provide evidence of authority from the board of the company or body corporate.*



*Handwritten scribbles*

*Handwritten scribbles*



○ Clean Packed - SWAPPER CONTAINERS  
 ○ Dirty Leaky STORAGE CONTAINERS

ENTRANCE TO FLATS ABOVE

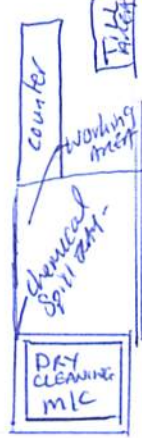
STORE ROOM

Handwritten note with arrow pointing to a square symbol: *MAIN DRAIN - COULDN'T*

Handwritten note with arrow pointing to a square symbol: *HIGH BALL DRAIN SET FOR WASHING M/C*



WASHING M/C 1 to 10



GROUND FLOOR PLAN

A1

**SS PROFESSIONAL DRYCLEANING  
MAINTENANCE PROCEDURES**

DATE	DAILY CHECKS	WEEKLY CHECKS	MONTHLY CHECKS	SIGN

**THINGS TO CHECK & CLEAN**

- **EVERY MORNING CARRY OUT THE  
GOOD MORNING PROGRAM**
  
- **DAILY CHECK & CLEAN BUTTON TRAP  
AFTER EVERY 3 WASH'S**
  
- **CHECK COMPRESSOR AT START OFF  
MACHINE AND ON CLOSER OF  
MACHINE**
  
- **VISUAL CHECK EVERY MORNING ALL  
ELECTRICAL MOTORS & WIRING**
  
- **CLEAN STILL EVERY 2 WEEKS OR  
WEEKLY IF NEEDED**

## SS PROFESSIONAL DRYCLEANING MAINTENANCE PROCEDURES

DATE	DAILY CHECKS	WEEKLY CHECKS	MONTHLY CHECKS	SIGN

### THINGS TO CHECK & CLEAN

- : MACHINE HAS AUTO SERVICE REMINDER- PROFESSIONAL ENGINEERS FROM CCS ARE CALLED TO CARRY THIS
- : OUT APPROX EVERY 10 TO 12 MONTHS.
- : Periodically check + wipe clean with damp cloth all door gaskets
- : keep eye on solvent levels in the tank. if out balance carry out levelling procedure.
- : Periodically check ~~at~~ still pressure gauge
- : is going into a vacuum (this to be checked before machine switched on in the morning.)
- : After every 3 washes carry out filter maintenance procedures.
- :
- :
- .



(A3)

Other Solvents used -

Pre-SPOT TARGET 7

Green

Blue

LILAC

Yellow

ORANGE

Red

Brown

Soap -

Skil 3R -

# Weekly Solvent Useage Log

A4

Shop Name SS PROFESSIONAL DRY CLEANERS Week Ending \_\_\_\_\_

Machine Number CC-1208

Machine Capacity \_\_\_\_\_

Load Number	Monday Kg	Tuesday Kg	Wednesday Kg	Thursday Kg	Friday Kg	Saturday Kg
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
<b>Total Kg</b>						
<b>Total kg cleaned this WEEK</b>						

At the end each week complete the following:-

<b>A</b>	Solvent in machine at beginning of week	Litres
<b>B</b>	Solvent additions during week	Litres
<b>C</b>	Solvent in machine at end of week	Litres
<b>D</b>	Solvent used = A + B - C	Litres
<b>E</b>	Total Kg Cleaned this WEEK	Kg
<b>F</b>	Kilos per litre = E ÷ D	Kg/Litre

SED Target for work processed per litre of solvent  
80kg for Perklone - 50kg for Hydrocarbon

**Important: File this document for future reference - a separate form is required for each machine**

Alex Reid  
0845 758 1357

Signed \_\_\_\_\_