

COVENTRY CITY COUNCIL

**Application for Authorisation; Part 1,
Environmental Protection Act, 1990.**

Section A; General Information

1. Name and address of premises where process is/will be carried out

Toll Bar Service station
524, London Road
Coventry Post Code
Telephone No. 01203 305306 Contact Name MR KRISMA JHA
Position

2. Name and address of applicant[s]

Elf Oil UK LTD, Olympic Office Centre, 8 Fulton Road,
Wemley, Middlesex HA9 0ND
Telephone No. ~~0181~~ 902 8820 Contact Name Sheila Disspain
020 8
Position

3. Name and address of registered office (if applicable) In the case of partnerships, names and home addresses of the partners.

As No 2
Telephone No Contact Name
Position

4. Name of the ultimate holding company if different from (1) above

As No 2

5. Address for correspondence if different from (1) above

As No 2

6. Enclose a map/plan with the application showing the location where the process is/will be carried out. Where the process is/will be carried out on only part of the premises please indicate the exact location on the plan enclosed.

7. Is the service station located under permanent living quarters or working areas? (See clause 9 of the guidance notes.)

~~YES~~ NO

8. When was vapour balancing equipment installed or when will it be installed?

TO BE INSTALLED '98

Section B; Process and Control Information

9. Volume of Petrol unloaded into the service station in each of the last three calendar years (see clause 9 of the guidance notes for the relevant time scales); in cubic metres (i.e. litres divided by 1000). Circle the appropriate band.

YEAR	VOLUME OF PETROL (M ³)			
97	< 100	100 - 500	501 - 1000	> 1000
96	< 100	100 - 500	501 - 1000	> 1000
95	< 100	100 - 500	501 - 1000	> 1000

10. Are deliveries "Driver Controlled"?

~~YES~~ NO

11. **At a maximum, how many tanker compartments discharge into storage tanks at any one time, or will do so once a vapour balancing system is in place. If the latter information is not known, a statement of what assessment will be made to determine this information and within what timescale? The information supplied under item 11 should be supplemented by a site specific assessment. (See clause 17 of the guidance note.)**

Two

12. **Measures taken or to be taken for vapour emission control, both during loading and in storage.**

See Attached

13. **Please attach process diagrams and plans of vapour balancing equipment (including height and location of tank vent pipes).**

To follow

14. **Unloading procedure and instructions (please attach).**

Attached

15. **Details of Supervision, Training and Qualifications of Operating Staff. [Details should be specific to on-site staff and include general statements concerning delivery drivers.]**

Only competent persons are permitted to supervise deliveries

16. **Schedule of maintenance and testing for vapour balancing controls [please attach].**

Attached

17. **Schedule of examination and testing for vapour balancing controls [please attach].**

Attached

18. Procedures or contingency measures in the event of vapour containment failure [please attach].

Elf Engineering informed by both delivery company (via Elf distribution) and site operator. Suitable contractor then instructed to attend site.

You may also supply any other information you wish the Local Authority to take into account when considering your application.

I hereby certify that I am authorised to sign this application and all the information contained in this application is correct to the best of my knowledge and belief.

Name (BLOCK CAPITALS):

Signature: ...  Date 16.10.98

Designation: Engineering Services Assistant

Fee attached (cheques payable to Coventry City Council) £100

KEY

THE REGISTERED LAND CONSISTING OF THE PART OR PARTS EDGED WITH A THICK LINE REPRESENTING THE RED EDGING ON THE FILED PLAN IS HERE PARTICULARLY DESCRIBED IN THE PROPERTY REGISTER IF THE THICK LINE ENCLOSES ANY HUNDREDS PARTS BEARING LETTERED PREFIXES THEN THOSE PARTS HAVE BEEN REMOVED FROM THE TITLE.

OFFICE COPY ISSUED BY THE GLOUCESTER DISTRICT LAND REGISTRY ON

3 MAR 1988

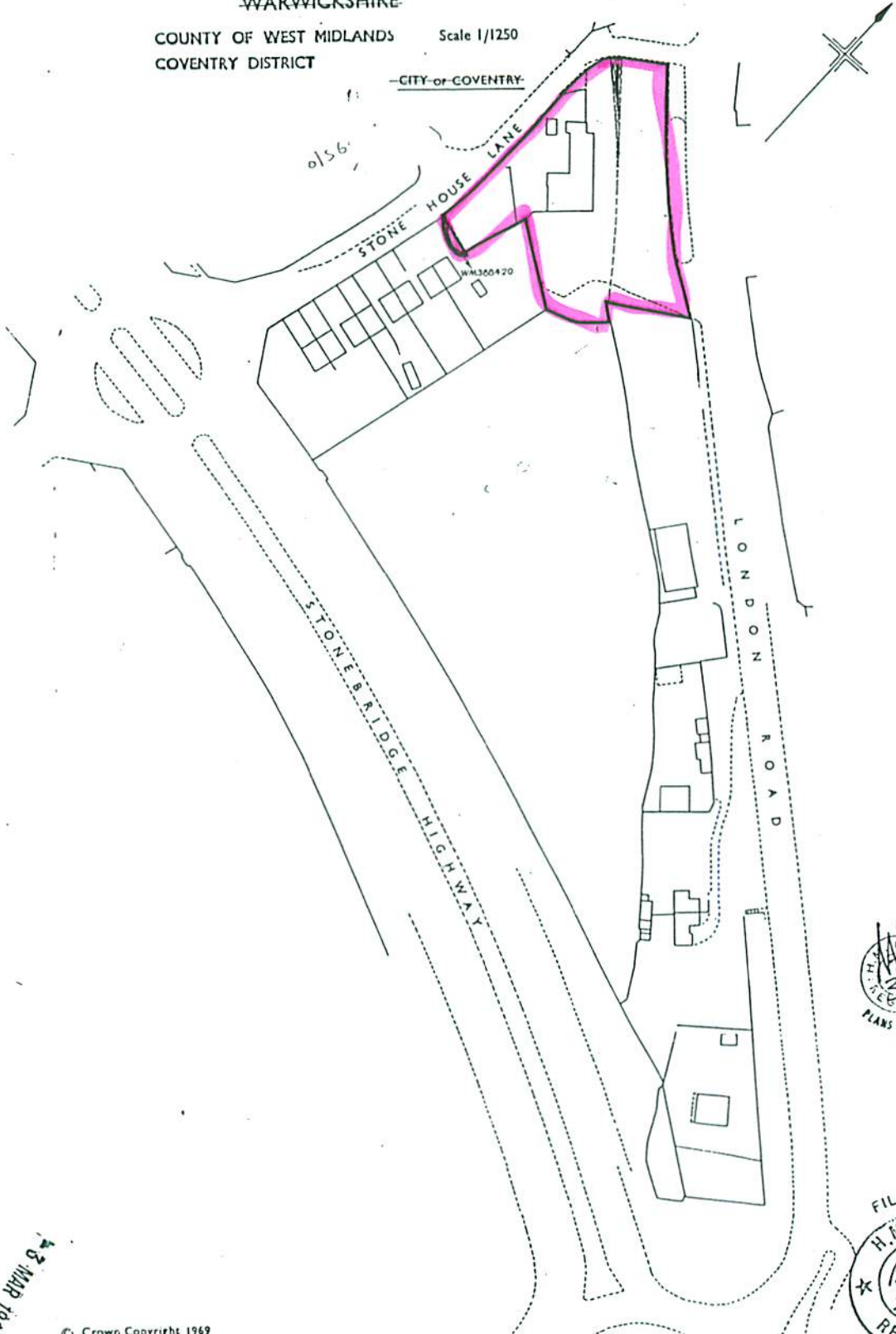
H. M. LAND REGISTRY

A

NATIONAL GRID PLAN SP3675 SECTION B
WARWICKSHIRE

COUNTY OF WEST MIDLANDS Scale 1/1250
COVENTRY DISTRICT

CITY OF COVENTRY

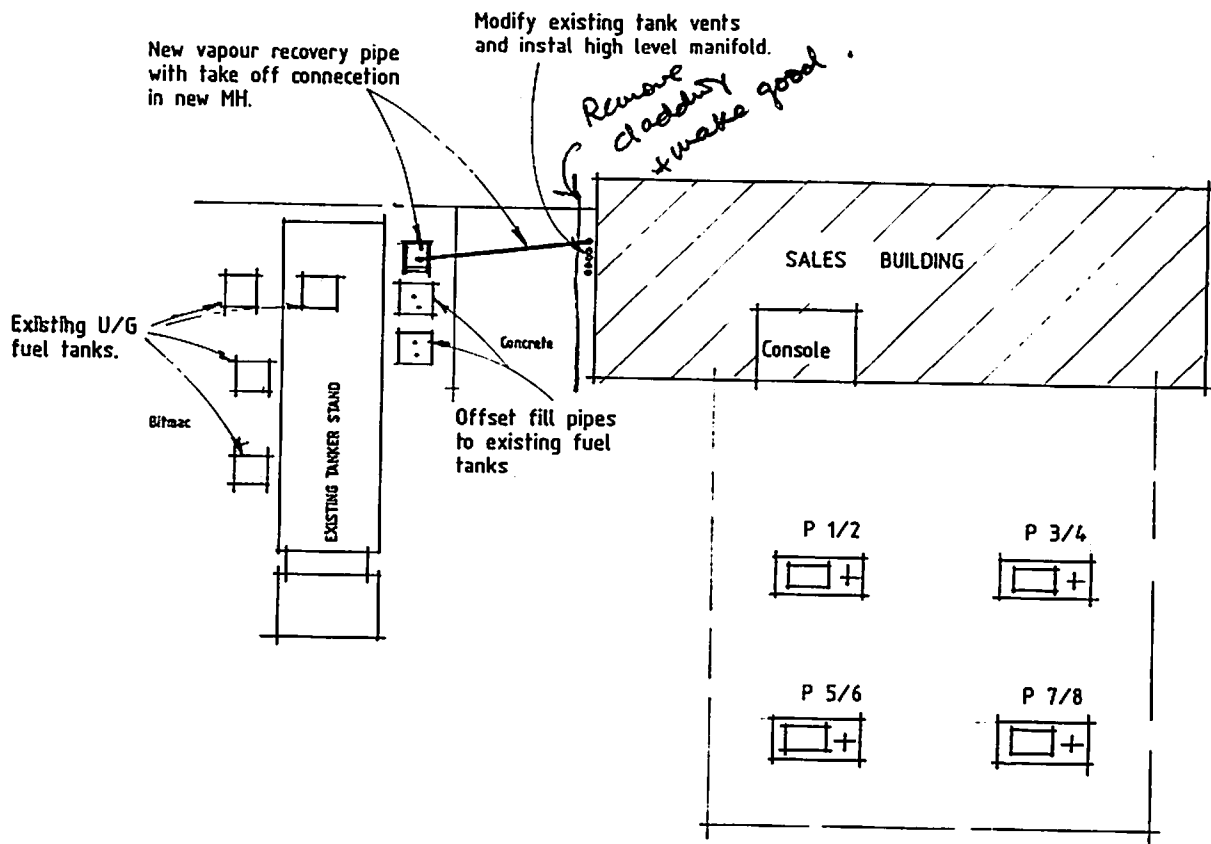


3 MAR 1988

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TITLE No WM237347

2575



NOTES.

- Tank No.1 - 4*
- Tank No.2 - 4*
- Tank No.3 - UL
- Tank No.4 - Diesel.

TOLLBAR COVENTRY
Volvo Sales.

TOLLBAR SERVICE STN
524 LONDON ROAD,
COVENTRY. CV3 4EN

**PROPOSED INSTALLATION OF
STAGE 1B VAPOUR
RECOVERY SYSTEM.**

Client: DUCRON CONSTRUCTION with
ELF OIL (UK) LTD.

Date: MARCH, 1998.

Drawn by: FN Drg.No. D/011

NOT TO SCALE

Frederick C.R. Neaves & Associates,
Surveyors & Consultants,
4 Highfield Road,
Halfway,
Sheerness,
Kent, ME12 3BA

Tel. & Fax: 01795 663013

LONDON ROAD (B4110)

City Centre →



City of
Coventry

HOUSING AND ENVIRONMENTAL
SERVICES DIRECTORATE

Director Howard T. Farrand
Providing Housing, Environmental and
Client Agency Services

Michael J. Green
City Environment Officer
Broadgate House
Broadgate
Coventry, CV1 1NH

Telephone : 01203 83 1832/34
Telecom Gold Mailbox : 76 : END042
Fax : 01203 83 1831

CERTIFICATE OF SERVICE BY HAND
I, [redacted] being employed
as aEHO..... in the Housing and
Environmental Services Directorate of
Coventry City Council hereby certify that the
Notice of which this is a copy was
served/delivered by me to Toll Bar Service Stn.
of 524 London Road....., Coventry,
on 23/12/1998.....
Signed [redacted].....

THE ENVIRONMENTAL PROTECTION ACT 1990, Part I

The Environmental Protection (Prescribed Processes and Substances) Regulations 1991, SI 472 (as amended).

The Environmental Protection (Application, Appeals and Registers) Regulations 1991, SI 507 (as amended).

Authorisation No: 143
Application Received: 16th October 1998

Notice is hereby given that under the Environmental Protection Act 1990 Coventry City Council (hereafter called the Authority) gives authorisation to:

Elf Oil UK Limited
Olympic Office Centre
8 Fulton Road
Wembley
Middlesex
HA9 0ND

Register in England No: 285103

For the unloading into storage of petrol from mobile containers at a service station as described on Page 2 at:

Toll Bar Service Station
524 London Road
Coventry
CV3 4EU

Subject to the conditions specified on the attached pages, Nos 1 to 4, and within the process boundary as indicated on Plan No. 1.

Signed [redacted] Dated 23 day of Decembe 1998
City Environment Officer



1. DESCRIPTION OF PROCESS

- 1.1 This authorisation is for the operation of a process for the unloading into storage of petrol from mobile containers at a service station as defined in Part B of Section 1.4 of Schedule 1 to the Environmental Protection (Prescribed Processes and Substances) Regulations 1991, SI 472 as amended and as described below in accordance with the following conditions.
- 1.2 The unloading of petrol into stationary storage tanks at a service station within the process boundary outlined in red on the attached plan reference 1. The service station has 3 petrol storage tanks and 1 diesel storage tank.

2. CONDITIONS

- 2.1 Vapours displaced by the delivery of petrol into storage installations at service stations shall be returned through a vapour tight connection line to the mobile container delivering the petrol. Unloading operations may not take place unless the arrangements are in place and properly functioning, subject to conditions 2.3, 2.4 and 2.5.
- 2.2 The operator shall implement the schedule of preventative maintenance as appended to this authorisation on an annual basis.
- 2.3 All reasonably practicable steps shall be taken to prevent uncontrolled leaks of vapour from vents, pipes and connectors from occurring. The Authority shall be advised without delay of the circumstances of such a vapour leak if there is likely to be an effect on the local community, and in all cases such a vapour leak shall be recorded in the log book required under condition 2.24.

In this condition and in condition 2.4 a vapour leak means any leak of vapour excepting those which occur through the vent mentioned in condition 2.11 during potentially hazardous pressurisation.

- 2.4 The operator shall advise the Authority of the corrective measures to be taken and the timescales over which they will be implemented in the event of a vapour leak described in condition 2.3.
- 2.5 Instances of vapour lock shall be recorded in the site log book and under the circumstances detailed in condition 2.3 be reported to the Authority.
- 2.6 The procedures in conditions 2.2 to 2.5 inclusive shall be reviewed in light of any modifications which occur to the facilities. The Authority shall be advised of any proposed alteration in operating procedures.
- 2.7 The vapour balancing systems shall be of a size and design, as approved by the Authority, to minimise vapour emission during the maximum petrol and vapour flow in accordance with conditions 2.1 and 2.8 (ie, when most tank compartments are being simultaneously discharged).
- 2.8 The number of tanker compartments being discharged simultaneously shall not exceed 2, excluding the diesel compartment.

- 2.9 The connection points on the tank filling pipes and vapour return pipe shall be fitted with secure seals to reduce vapour leaks when not in active use. If apertures are provided on storage tanks for the use of a dipstick, these shall be securely sealed when not in active use.
- 2.10 The fittings for delivery and vapour return pipes shall be different to prevent mis-connection.
- 2.11 Petrol storage tank vent pipe[s] shall be fitted with a pressure vacuum relief valve to minimise vapour loss during unloading and storage of petrol. The pressure vacuum relief valve shall be sized and weighted to prevent vapour loss, except when the storage tanks are subject to potentially hazardous pressurisation.
- 2.12 When connecting hoses prior to delivery, the vapour return hose shall be connected before any delivery hose. The vapour return hose shall be connected by the road tanker end first, and then at the storage tank end.
- 2.13 Adjacent to each vapour return connection point for the storage tank, there shall be a clearly legible and durable notice instructing "Connect vapour return line before off-loading" or similar wording. The sign shall also refer to the maximum number of tanker compartments which may be unloaded simultaneously in accordance with condition 2.8.
- 2.14 If dip testing of storage tanks or road tanker compartments is performed before delivery, the dip openings shall be securely sealed prior to the delivery taking place.
- 2.15 Road tanker compartment dip testing shall not be performed whilst the vapour hose is connected.
- 2.16 A competent person shall remain near the tanker and keep a constant watch on hoses and connections during unloading. A competent person is one who has received training in accordance with Clauses 13 and 35 of the Secretary of State's Process Guidance Note PG1/14(96).
- 2.17 All road tanker compartment vent and discharge valves shall be closed on completion of the delivery.
- 2.18 On completion of unloading the vapour hose shall not be disconnected until the delivery hose has been discharged and disconnected. The delivery hose shall be disconnected at the road tanker end first. The vapour return hose shall be disconnected at the storage tank end first.
- 2.19 All connection points shall be securely sealed after delivery.
- 2.20 If the storage tanks or road tanker compartments are dipped after delivery, the dip openings shall be securely sealed after dip testing.
- 2.21 Manhole entry points to storage tanks shall be kept securely sealed except when maintenance and testing are being carried out which require entry to the tank.
- 2.22 Petrol delivery and vapour return lines shall be tested in accordance with the schedule of maintenance as appended to this authorisation.

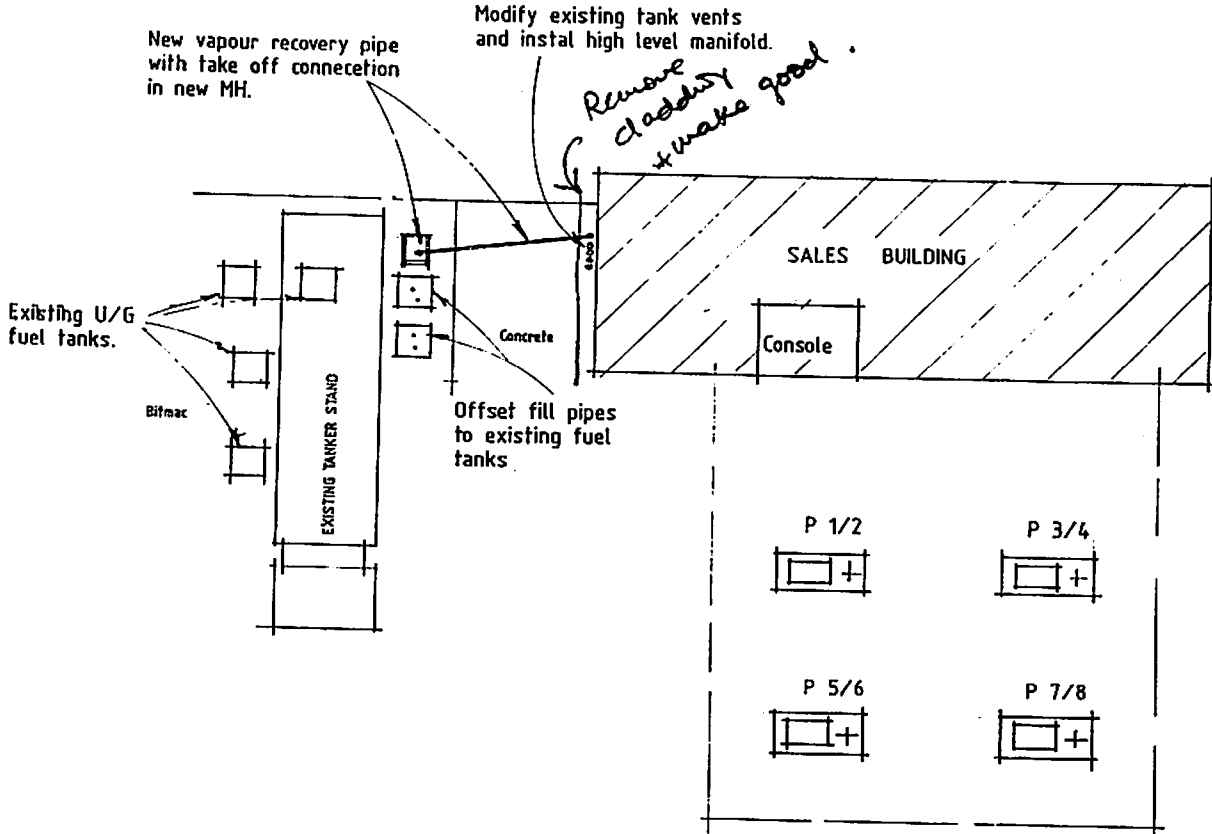
- 2.23 Pressure vacuum relief valves on petrol storage tank vents shall be checked for correct functioning, including extraneous matter, seating and corrosion at least once every three years.
- 2.24 The operator shall maintain a log book at the authorised premises incorporating details of all maintenance, examination and testing, inventory checking, installation and repair work carried out, along with details of training given to operating staff at the service station.
- The log book shall also detail any suspected vapour leak together with action taken to deal with any leak, in accordance with Clauses 2.3, 2.4 and 2.5.
- 2.25 Venting of the petrol vapour shall be through the vent pipes marked A on the attached plan reference 2.

This is not part of the Authorisation

SUPPLEMENTARY NOTES

1. Your attention is drawn to your obligation under Section 7(2)(a) of the Environmental Protection Act 1990 to ensure that in the carrying out of the prescribed process the best available techniques not entailing excessive cost (BATNEEC) will be used:
 - (i) For preventing the release of substances prescribed for any environmental medium into that medium or, where that is not practicable by such means, for reducing the release of such substances to a minimum and for rendering harmless any such substances which are so released.and
 - (ii) For rendering harmless any other substances which might cause harm if released into any environmental medium.

2. The Authority for contact purposes shall be taken to mean the Head of the Pollution Control Section, telephone 831832 during office hours, 832222 outside office hours.



NOTES.

- Tank No.1 - 4*
- Tank No.2 - 4*
- Tank No.3 - UL
- Tank No.4 - Diesel.

TOLLBAR SERVICE STN
524 LONDON ROAD,
COVENTRY. CV3 4EN

PROPOSED INSTALLATION OF
STAGE 1B VAPOUR
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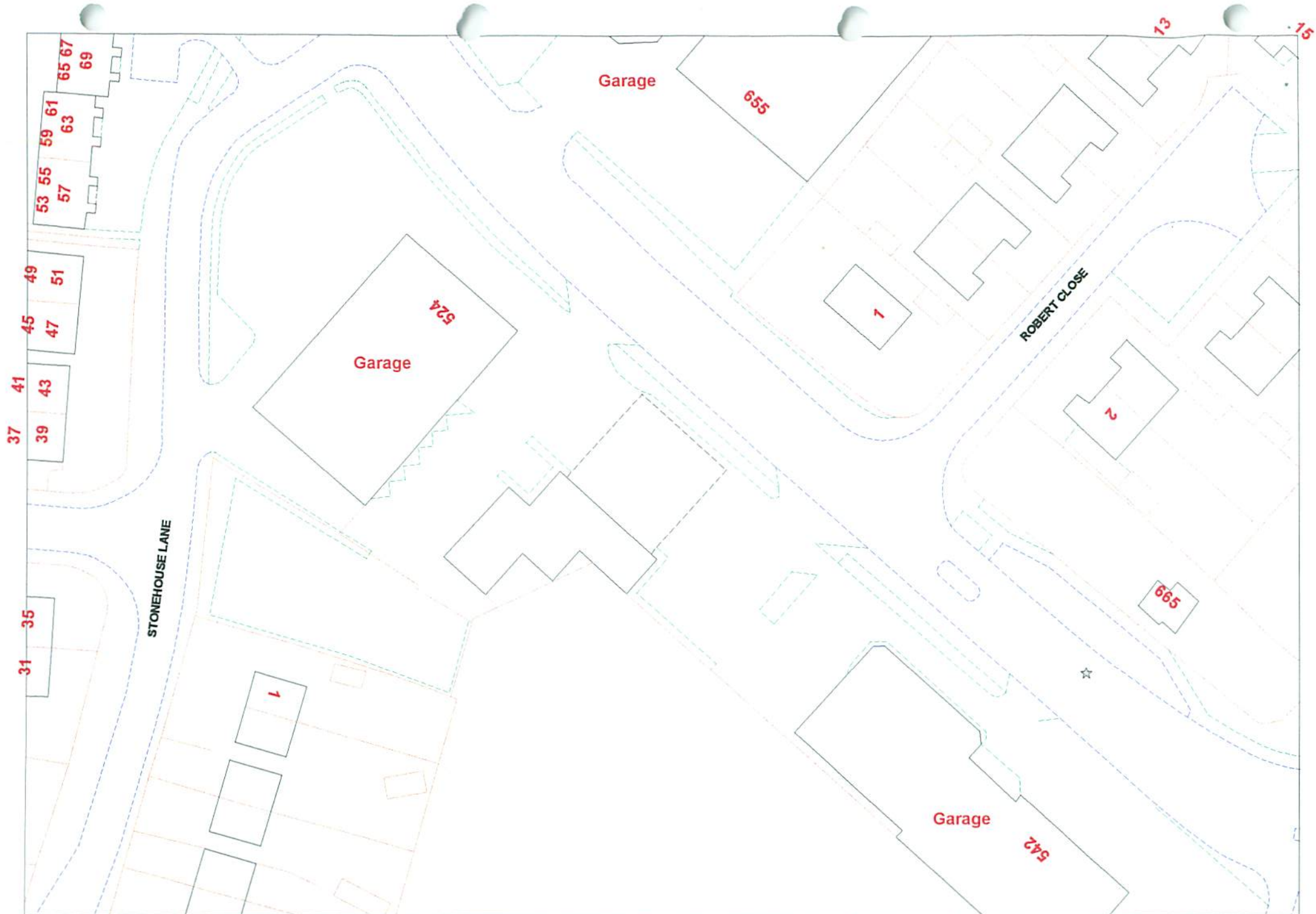
NOT TO SCALE

Frederick C.R. Neaves & Associates,
Surveyors & Consultants,
4 Highfield Road,
Halfway,
Sheerness,
Kent, ME12 3BA

Tel. & Fax: 01795 663013

LONDON ROAD (B4110)

City Centre →





TotalFinaElf UK Limited

Mrs Joanne McClay
Principal Environmental Health Officer
Coventry City Council
Broadgate House
Broadgate
Coventry
CV1 1NH

24 April 2003

Dear Mrs McClay,

**Re: Environmental Protection Act 1990, Part 1:
Tollbar Service Station, 524 London Road, Coventry,
Warwickshire (Authorisation Ref. 143)**

I am writing to advise you that the above TotalFinaElf service station was permanently closed on 9th April 2003. Therefore can you please arrange for the Authorisation document to be revoked.

I trust this will be acceptable to you, but please do not hesitate to contact me if you require any further information.

Yours faithfully,

**Sheila Disspain
Engineering Administration Assistant**

COPY

*TO / Andy for info
please pass
to Darren at email
Darren / Jay - put in on
GVI spreadsheet*

*mark
rachel
112*



CNC
Acer Court
Cross Hands Business Park
Carmarthenshire SA14 6RE
Tel: 01269 831038 Fax: 01269 831201
E.mail: sales@cnc-contracts.com

5th February, 2003

Trading Standards Department,
Coventry City Council,
Broad Gate House,
COVENTRY.
CF1 1NH

For the attention of Mr. Nigel Woollorton.

Dear Sir, *→ P/B*

Re: Total Tollbar Service Station, 524 London Road, Coventry, Warwickshire.

CNC has been appointed by TotalFinaElf to permanently decommission and close the above site on 9th April 2003.

This will involve the existing tanks being drained and injected with Resin Generated Foam, any above ground derv tanks will also be removed from site. The site's interceptor will be emptied and cleaned and a 2 metre fence will be erected to the boundary to prevent any access to the site.

These works will involve approximately 15 subcontractors, all producing their own Method Statements and Risk Assessments for their work, but the overall contract will be controlled by CNC under C.D.M. Regulations. If you require specific Method Statements or Risk Assessments please contact the undersigned and we will be pleased to forward them on to you.

In the meantime if you require any further information, do not hesitate to contact me on 01269 831038 during Office hours, 8.30 a.m. – 5.00 p.m.

Yours faithfully,
CNC



P.P. **SIMON CASE,**
Surveying & Procurement Manager.



REGISTERED IN THE U.K.



MAPEA



Other Companies in the Premier Group





Coventry City Council

143

COVENTRY CITY COUNCIL

ENVIRONMENTAL PROTECTION ACT 1990, SECTIONS 12 (1)

NOTICE OF REVOCATION

To: Total Fina Elf UK Limited, Tollbar Service Station, 524 London Road, Coventry, CV3 4EU

Coventry City Council ("the Council"), in exercise of the powers conferred on it by section 12 of the Environmental Protection Act ("the Act"), hereby gives you notice as follows:

1. The authorisation reference 143 is hereby revoked with effect from **10 July 2003**.

Signed on behalf of Coventry City Council



.....
Head of Environmental Health

Date: 15/6/03

CERTIFICATE OF SERVICE BY HAND

I, [REDACTED] being employed
as a Environmental Protection Officer in the
City Services Directorate of Coventry City
Council hereby certify that the Notice of which
this is a copy was served / delivered by me to

TOTAL FINANCE - SHEILA DISPAIN
of TOTAL FINANCE Coventry
on 11th June 2003 WATFORD

Signed [REDACTED] BY POST