

Your Reference :  
Our Reference :  
Please ask for :  
Direct Dialling No :  
Date :

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

*Improving our Living Environment*



City of  
**Coventry**

HOUSING AND ENVIRONMENTAL  
SERVICES DIRECTORATE

Director Howard T. Farrand  
Providing Housing, Environmental and  
Client Agency Services

Michael J. Green  
City Environment Officer  
Broadgate House  
Broadgate  
Coventry, CV1 1NH

Telephone : 01203 83 1832/34  
Telecom Gold Mailbox : 76 : END042  
Fax : 01203 83 1831

## THE ENVIRONMENTAL PROTECTION ACT 1990, Part I

The Environmental Protection (Prescribed Processes and Substances) Regulations 1991, SI 472 (as amended).

The Environmental Protection (Application, Appeals and Registers) Regulations 1991, SI 507 (as amended).

Authorisation No: 148  
Application Received: 19th January 1999

Notice is hereby given that under the Environmental Protection Act 1990 Coventry City Council (hereafter called the Authority) gives authorisation to:

**TOTAL Oil Great Britain Ltd**  
t/a TOTAL Convenience Stores  
Eaton House, Wigmore Place, Wigmore Lane  
Luton, Beds, LU2 9ZH

TOTAL FINANCE UK LTD  
40 CLARENDON ROAD  
WATFORD  
HERTS.  
WD17 1TR.

Register in England No: 553535

For the unloading into storage of petrol from mobile containers at a service station as described on Page 2 at:

**Total Convenience Store Bishopgate**  
105/119 Foleshill Road  
Coventry  
CV1 4LF

Subject to the conditions specified on the attached pages, Nos 1 to 4, and within the process boundary as indicated on Plan No. 1.

Signed .....  
City Environment Officer

Dated 31st day of March 1999

epa/totoil148



# Mentor Note for visit

How MANY PETROL/DIESEL?

## 1. DESCRIPTION OF PROCESS

- 1.1 This authorisation is for the operation of a process for the unloading into storage of petrol from mobile containers at a service station as defined in Part B of Section 1.4 of Schedule 1 to the Environmental Protection (Prescribed Processes and Substances) Regulations 1991, SI 472 as amended and as described below in accordance with the following conditions.
- 1.2 The unloading of petrol into stationary storage tanks at a service station within the process boundary outlined in red on the attached plan reference 01. The service station has 4 storage tanks.

## 2. CONDITIONS ?

- 2.1 Vapours displaced by the delivery of petrol into storage installations at service stations shall be returned through a vapour tight connection line to the mobile container delivering the petrol. Unloading operations may not take place unless the arrangements are in place and properly functioning, subject to conditions 2.3, 2.4 and 2.5.

- 2.2 The operator shall implement the schedule of preventative maintenance provided as appended to this authorisation. - within 6 weeks ✓ LOG

- 2.3 All reasonably practicable steps shall be taken to prevent uncontrolled leaks of vapour from vents, pipes and connectors from occurring. The Authority shall be advised without delay of the circumstances of such a vapour leak if there is likely to be an effect on the local community, and in all cases such a vapour leak shall be recorded in the log book required under condition 2.24. ✓ CHECK KNOW CONTACT NO'S. ✓ LOG

In this condition and in condition 2.4 a vapour leak means any leak of vapour excepting those which occur through the vent mentioned in condition 2.11 during potentially hazardous pressurisation.

- 2.4 The operator shall advise the Authority of the corrective measures to be taken and the timescales over which they will be implemented in the event of a vapour leak described in condition 2.3.

- 2.5 Instances of vapour lock shall be recorded in the log book and under the circumstances detailed in condition 2.3 be reported to the Authority. ✓ LOG

- 2.6 The procedures in conditions 2.2 to 2.5 inclusive shall be reviewed in light of any modifications which occur to the facilities. The Authority shall be advised of any proposed alteration in operating procedures. ✓ LOG

- 2.7 The vapour balancing systems shall be of a size and design, as approved by the Authority, to minimise vapour emission during the maximum petrol and vapour flow in accordance with conditions 2.1 and 2.8 (ie, when most tank compartments are being simultaneously discharged).

- 2.8 The number of tanker compartments being discharged simultaneously shall not exceed 1 excluding the diesel compartment. ✓

?  
check this - site says 2 at one time ✓

- 2.9 The connection points on the tank filling pipes and vapour return pipe shall be fitted with secure seals to reduce vapour leaks when not in active use. If apertures are provided on storage tanks for the use of a dipstick, these shall be securely sealed when not in active use. CHECK ✓
- 2.10 The fittings for delivery and vapour return pipes shall be different to prevent mis-connection. CHECK ✓
- 2.11 Petrol storage tank vent pipes shall be fitted with a pressure vacuum relief valve to minimise vapour loss during unloading and storage of petrol. The pressure vacuum relief valve shall be sized and weighted to prevent vapour loss, except when the storage tanks are subject to potentially hazardous pressurisation. CHECK ✓
- 2.12 When connecting hoses prior to delivery, the vapour return hose shall be connected before any delivery hose. The vapour return hose shall be connected by the road tanker end first, and then at the storage tank end. ARE YOU HERE DURING DELIVERY ✓
- 2.13 Adjacent to each vapour return connection point for the storage tank, there shall be a clearly legible and durable notice instructing "Connect vapour return line before off-loading" or similar wording. The sign shall also refer to the maximum number of tanker compartments which may be unloaded simultaneously in accordance with condition 2.8. CHECK ✓
- 2.14 If dip testing of storage tanks or road tanker compartments is performed before delivery, the dip openings shall be securely sealed prior to the delivery taking place. CHECK ✓
- 2.15 Road tanker compartment dip testing shall not be performed whilst the vapour hose is connected. ✓
- 2.16 A competent person shall remain near the tanker and keep a constant watch on hoses and connections during unloading. A competent person is one who has received training in accordance with Clauses 13 and 35 of the Secretary of State's Process Guidance Note PG1/14(96). CHECK WHO IS COMP. ✓
- 2.17 All road tanker compartment vent and discharge valves shall be closed on completion of the delivery.
- 2.18 On completion of unloading the vapour hose shall not be disconnected until the delivery hose has been discharged and disconnected. The delivery hose shall be disconnected at the road tanker end first. The vapour return hose shall be disconnected at the storage tank end first.
- 2.19 All connection points shall be securely sealed after delivery.
- 2.20 If the storage tanks or road tanker compartments are dipped after delivery, the dip openings shall be securely sealed after dip testing.
- 2.21 Manhole entry points to storage tanks shall be kept securely sealed except when maintenance and testing are being carried out which require entry to the tank.
- 2.22 Petrol delivery and vapour return lines shall be tested in accordance with the schedule provided as appended to this authorisation.

1 Driver certified through certificate needed

2.23 Pressure vacuum relief valves on petrol storage tank vents shall be checked for correct functioning, including extraneous matter, seating and corrosion at least once every three years.

CHECK

2.24 The operator shall maintain a log book at the authorised premises incorporating details of all maintenance, examination and testing, inventory checking, installation and repair work carried out, along with details of training given to operating staff at the service station.

Last maintenance  
20/08/01.

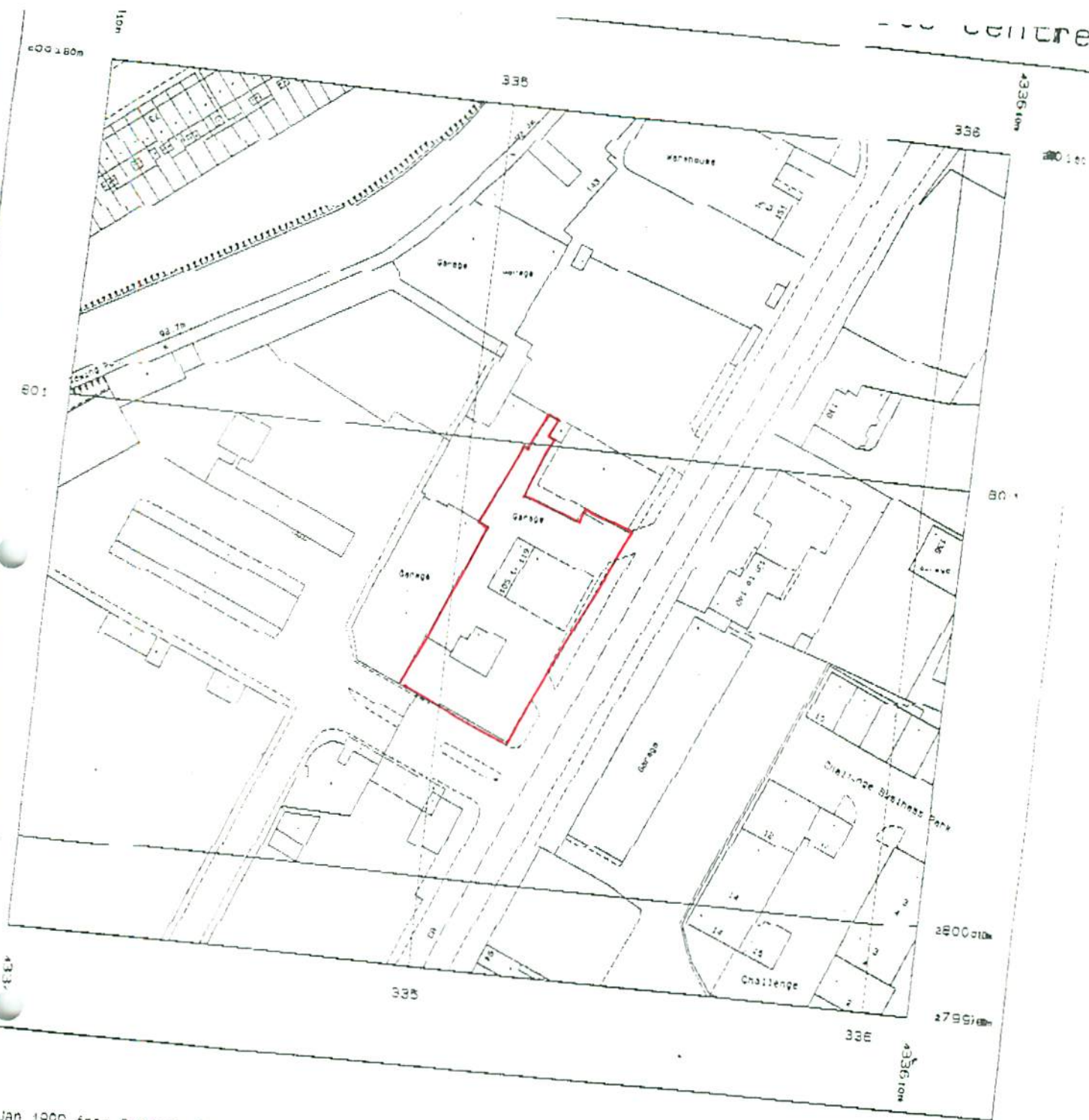
CHECK

The log book shall also detail any suspected vapour leak together with action taken to deal with any leak, in accordance with Clauses 2.3, 2.4 and 2.5.

2.25 Venting of the petrol vapour shall be through the vent pipes marked A on the attached plan reference 02.

epa/totoil148

Centre



d 2 Jan 1996 from Ordnance Survey digital  
 ransposing survey revision  
 this date. © Crown Copyright 1996.

n in whole or in part is prohibited  
 prior permission of Ordnance Survey.

Scale 1: 1250

National Grid sheet reference at centre of this Superplan: SP3380SE

an product does not contain  
 map information.

Centre Coordinated



Coventry City Council

COPY

Authorisation ref:- 148  
Revocation ref: 01

**Coventry City Council  
Environmental Protection Act 1990**

**Revocation Notice**

To: Total Convenience Store Bishopgate, 105/107 Foleshill Road, Coventry, CV1 4LF

Coventry City Council ("the Council"), in the exercise of the powers conferred upon it by section 12 of the Environmental Protection Act 1990 ('the Act'), hereby gives you notice as follows:

It appears to the council that the unloading into storage of petrol from mobile containers at a service station at the above address and authorised by authorisation reference 148 held by Total Fina Elf UK Ltd, 40 Clarendon Road, Watford, Hertfordshire, WD17 1TQ, has ceased to operate. The authorisation reference no. 148 granted to Total Fina Elf Ltd by this council on 19<sup>th</sup> January 1999 is hereby revoked with effect from 30<sup>th</sup> June 2005. (not being less than 28 days from the date of this notice).

Signed on behalf of Coventry City Council

.....  
[Redacted Signature]

Date 7<sup>th</sup> June 2005 .....

Alan Bennett Head of Environmental Health  
An authorised officer of the Council.